

**Chapter 27.0 SECTION 8 MANAGEMENT ASSESSMENT  
PROGRAM (SEMAP)**

HCR will conduct an annual or biennial SEMAP review of each of its local programs. The review will cover the program's fiscal year: *April 1<sup>st</sup> through March 31<sup>st</sup>*.

In addition to other documents, records and reports that are required to be maintained for the SEMAP review, each LA **must** maintain the following information for each of the SEMAP indicators identified below:

**Indicator #5: HQS Quality Control Inspections**

A **Supervisory Inspection Log**, including:

- dates of the first and second inspections;
- names of the first and second inspectors; and
- each tenant's name and address.

**Indicator #6: HQS Enforcement**

A **Failed Inspection Log**, including:

- each tenant's name and address;
- name of inspector(s);
- date(s) of each failed inspection, and
- date the unit passed inspection (if applicable).