NEW YORK STATE HOUSING TRUST FUND
HOME PROGRAM

PROGRAMMATIC ENVIRONMENTAL REVIEW RECORD
FOR LOCAL PROGRAM ADMINISTRATOR (LPA) PROGRAMS

PROGRAM NAME: 2015 Herkimer County HOME Repair Program

SHARS NUMBER: 20153103

PROGRAM SPONSOR: Mohawk Valley Community Action Agency, Inc.

PRIMARY CONTACT: (NAME AND TITLE) Evon Ervin, Deputy Director

ADDRESS: 9882 River Road

Utica, NY 13502

Oneida County

TELEPHONE: 315-624-9930
FAX: 315-624-9931
EMAIL: emervin@mvcaa.com

RESPONSIBLE ENTITY: Mohawk Valley Community Action Agency, Inc.

CERTIFYING OFFICER: Amy Turner

PROGRAM LOCATION (OR TARGET AREA): Scattered Sites, to be chosen, within Herkimer County, NY.

1.0 PROGRAM ACTIVITIES *(Provide a complete description of the program. Include whether sites selected for the program may require a zone change, special use permit or subdivision approval and the number of units to be provided. Also determine any site disturbance will occur, including digging utility trenches and installing or improving wells or septic systems).*

Mohawk Valley Community Action Agency, Inc. proposes to utilize $171,000 of HOME funds to provide renovations to approximately six (6) extremely-low and very-low income homeowners throughout Herkimer County. Housing rehabilitation will be performed according to HTFC housing rehabilitation standards, and the units will meet NYS and/ or Local Code upon completion.

All improvement projects will incorporate the results of an energy audit into the scope of work.

Types of repairs funded by HOME funds may include, but are not limited to: electrical work, plumbing repairs, roof repair/ replacement, porch repairs, foundation repairs, and/ or chimney repairs. Rehabilitation activities may cause ground disturbance.

Based on the description of program, only financial assistance and in-kind renovation/rehabilitation activities will be conducted at each unit. Zone changes, special use permits or subdivision approvals will likely not be required because HOME funds will be used for the rehabilitation of existing residential units only.

ESTIMATED TOTAL PROJECT COSTS: $218,200.00
HTFC HOME AWARD AMOUNT: $171,000.00

2.0 PROGRAM CLASSIFICATION - NEPA (Check one)

☐ 2.1 – Exempt

☐ 2.2 – Categorically Excluded - subject only to regulations at 58.6

☒ 2.3 – Categorically Excluded - subject to 24 CFR 58.5 and 58.6

☐ 2.4 - Environmental Assessment Required

3.0 PROGRAM CLASSIFICATION - SEQR (Check one)

☒ 3.1 - Type II action.

☐ 3.2 - Unlisted action *(Contact HTFC environmental staff for further guidance)*.

4.0 REGULATORY COMPLIANCE DOCUMENTATION

4.1 PROCEDURES TO COMPLY WITH RELATED LAWS AT 24 CFR 58.6
(Use additional pages if necessary)

* Flood Disaster Protection Act of 1973
All sites will be reviewed for their location on FIRM maps at:
https://msc.fema.gov/webapp/wcs/stores/servlet/FemaWelcomeView?

4.2 PROCEDURES TO COMPLY WITH RELATED LAWS AT 24 CFR 58.5
(Use additional pages if necessary)

*Historic Properties
For all projects that involve any site disturbance, or demolition or rehabilitation of buildings 50 years old or older, applicants must submit the project for review by the State Historic Preservation Office (SHPO) through the Cultural Resource Information System (CRIS) site found here: https://cris.parks.ny.gov for an effect determination.

AND

Evidence that a review was requested from the Tribal Historic Preservation Office (THPO) will be submitted with the Tier 2 checklist if the project will conduct ground disturbance.

* Floodplain Management
All sites will be reviewed for their location on FIRM maps at: https://msc.fema.gov/webapp/wcs/stores/servlet/FemaWelcomeView?storeId=10001&catalogId=10001&langId=-1. No sites within the Floodway will be chosen. If a site is located outside of the 100-year-floodplain, no further action is required. If a site is within the 100-year-floodplain, the Floodplain Management Worksheet will be completed (Appendix J of the NYSHCR HOME LPA Manual). If the project does not constitute "substantial improvement," no further action is needed. If it does, EAU must be contacted for further instruction.

* Wetland Protection
Any site intrusive work, even on previously disturbed land, will be constructed so as to reduce, minimize, or otherwise avoid impacts within wetlands or associated “buffers or check zones.” Maps of jurisdictional wetlands will be consulted for each site. In addition to consultation of wetlands maps, if the Sponsor or EAU suspects the potential presence of wetlands in the areas to be disturbed, a formal jurisdictional review or qualified biologist delineation may be required to confirm whether wetlands will be disturbed. This will be decided in further consultation with EAU. If a site is located on or in proximity to wetlands the Sponsor will consult with the relevant regulator and obtain all necessary permits, after completing the Executive Order 11990 8-Step review process. If a site is located in any State associated buffers the Sponsor will consult with NYSDEC and obtain all necessary permits.

* Endangered Species
For every project requiring disturbance of previously undisturbed ground the sponsor will: (1) contact the NYS Natural Heritage Program to determine the potential for impacts of the proposed action on any rare, threatened, or endangered species; **and** (2) follow the USFWS directions for project reviews at http://www.fws.gov/northeast/nyfo/es/section7.htm . If the USFWS directions reveal the possibility of an endangered species on the site, EAU will be contacted to further consult with USFWS.

* Wild and Scenic Rivers
The following state and/or federal Wild, Scenic and Recreational rivers (WSRR) are located within the target area: Black River, East Canada Creek, Independence River, Indian River, Moose River, Oswegatchie River, and West Canada Creek. All sites will be reviewed to determine their location with regard to the WSRRs. No Program activities should impact the WSRR, but EAU and the river administrating agency (NPS for federal and NYSDEC for NYS) will be contacted with regard to any site within the designated control area of a federal or state WSRR to determine any permitting requirements.

* Noise Abatement and Control
24 CFR Part 51 requires that noise criteria and standards be taken into consideration in the environmental review process and that ameliorative actions be considered for HUD funded development in noise exposed areas. For all sites, distances to major noise sources must be determined. Any project located within 1,000 feet of a roadway carrying more than 10,000 vehicles per day, 3,000 feet of an active railroad or 5 miles of a commercial airport on the FAA's 239 list or 15 miles of a military airport must be assessed to determine if the site exposed to unacceptable noise.

If a project located within critical distances of noise sources is substantial rehabilitation, the sponsor must demonstrate that the project falls within the acceptable noise guidelines. If the noise level is determined to be over 65dB, noise mitigation will be strongly recommended and if the noise level is over 75 dB the site will normally not be acceptable for HOME funding.

If a project located within critical distances of noise sources qualifies as moderate rehabilitation, noise attenuation features will be recommended to be included in the project design to the extent that potential noise mitigating work is already contemplated in the project scope (e.g. new windows, insulation, siding, etc.). To demonstrate moderate rehabilitation, the Sponsor will attach an estimate and scope of work and value of the home using the Flood Management Worksheet in Appendix J of the HOME LPA Manual and attach it to each Tier 2.

* HUD Environmental Standards
Each site will be reviewed by an environmental professional, including a site visit, to determine that the site is not located on or near any hazardous materials or contamination. The site visit report will include a signed certification statement, that: "I, (Name, Title), certify that I am a qualified environmental professional as per ASTM 1527."

* Environmental Justice
According to NYSDEC mapping at: http://www.dec.ny.gov/public/899.html, the target area does include potential environmental justice areas. The Program is intended to serve an existing need for affordable housing and is not expected to facilitate development which would result in adverse environmental justice impacts. All substantial rehabilitation projects will be reviewed to determine whether they are within an acceptable noise level area. If applicable, there will not be unmitigated thermal explosive hazards in close proximity to the sites. Each site will be reviewed for compliance with HUD Environmental Standards.

* Asbestos & Lead-Based Paint
Regarding asbestos containing materials (ACM), all project work will comply with NYS Department of Labor Part 56 requirements including the need for surveys and clearance reports, as required. A contractor will be involved in the project construction and will be instructed regarding the need for compliance with Part 56.

Regarding lead-based paint (LBP), in homes constructed prior to 1978, all work will be conducted according to the HUD "Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing" and the EPA Renovation, Repair and Painting Rule (RRP rule).

All ACM and LBP must be properly disposed of at a properly licensed facility.

The LPA must maintain all compliance documentation for potential audit by EAU.

5.0 ENVIRONMENTAL ASSESSMENT *(This section to be completed only for programs which require an EA according to Section 2.4).*

N/A

5.1 MITIGATION MEASURES NEEDED *(This section to be completed only for programs which require an EA according to Section 2.4).*

N/A

5.2 ALTERNATIVES TO THE PROPOSED ACTION *(This section to be completed only for programs which require an EA according to Section 2.4).*

No Action:

N/A

Other alternatives:

N/A

Preferred alternative:

N/A

5.3 ENVIRONMENTAL FINDING: *(This section to be completed only for programs which require an EA according to Section 2.4* - Check one)

☐ Finding of No Significant Impact (FONSI)

☐ Finding of Significant Impact (FOSI)

6.0 PUBLIC NOTICES (Check one)

☐ 6.1 No public notice is required in connection with this program (for program classifications 2.1 and 2.2, above).

☒ 6.2 A Notice of Intent to Request Release of Funds (NOIRROF) will be published and distributed in connection with this program *(for program classification 2.3, above).*

☐ 6.3 A combined Finding of No Significant Impact (FONSI) and Notice of Intent to Request Release of Funds (NOIRROF) will be published and distributed in connection with this program *(for program classification 2.4, above).*

Signed Evon M Ervin

Name Evon M. Ervin

Title Deputy Director

Group Mohawk Valley Community Action Agency Inc.

Date 4/25/16

Prepared by: Tectonic Engineering and Surveying Consultants, P.C.

Consultant Signature & Date Alaina Walaag 4/25/2016

ERR ATTACHMENT 2.1

EXEMPT ACTIVITIES (24 CFR 58.34, you may check more than one)

- ☐ Environmental and other studies, resource identification and development of plans and strategies [58.34(a)(1)].
- ☐ Information and financial services [58.34(a)(2)].
- ☐ Administration and management activities [58.34(a)(3)].
- ☐ Public services that will not have a physical impact or result in physical changes, such as services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs [58.34(a)(4)].
- ☐ Inspections and testing of properties for hazards or defects [58.34(a)(5)].
- ☐ Purchase of insurance [58.34(a)(6)].
- ☐ Purchase of tools [58.34(a)(7)].
- ☐ Engineering or design costs [58.34(a)(8)].
- ☐ Technical assistance and training [58.34(a)(9)].
- ☐ Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from physical disasters, imminent threats or physical deterioration [58.34(a)(10)].
- ☐ Payment of principal and interest on loans made or obligations guaranteed by HUD [58.34(a)(11)].
- ☐ Any of the categorical exclusions listed in 58.35(a), provided that there are no circumstances which require compliance with any other federal laws and authorities cited in 58.5 [58.34(a)(12)].

ERR ATTACHMENT 2.2

CATEGORICALLY EXCLUDED ACTIVITIES [58.35(b)]

*Activities in this section require compliance with related laws and authorities at 58.6, but not 58.5.** you may check more than one.

☐ Tenant-based rental assistance [58.35(b)(1)].

☐ Supportive services including, but not limited to health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, state and federal government benefits and services [58.35(b)(2)].

☐ Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs [58.35(b)(3)].

☐ Economic development activities, including but not limited to, equipment purchase, inventory financing, interest subsidy, operating expenses and similar costs not associated with construction or expansion of existing operations [58.35(b)(4)].

☐ Activities to assist homebuyers to purchase existing dwelling units or dwelling units under construction**, including closing costs and down payment assistance, interest buydowns, and similar activities that result in the transfer of title [58.35(b)(5)].

☐ Affordable housing pre-development costs including legal, consulting, developer and other costs related to obtaining site options, project financing, administrative costs and fees for loan commitments, zoning approvals, and other related activities which do not have a physical impact [58.35(b)(6)].

☐ Approval of supplemental assistance (including insurance or guarantee) to a project previously approved under this part, if the approval is made by the same responsible entity that conducted the environmental review on the original project and re-evaluation of the environmental findings is not required under Sec. 58.47 [58.35(b)(7)].

* If a responsible entity determines that an activity or project identified above, because of extraordinary circumstances or conditions at or affecting the location of the activity or project, may have a significant environmental effect, an environmental assessment must be prepared and a determination of significance made.

** **This exclusion applies only to financial assistance for purchase of existing for-sale homes or homes under construction. Homebuyer assistance for units not already under construction is classified as Categorically Excluded according to Section 2.3 of the ERR form, or an activity requiring Environmental Assessment according to Section 2.4 of the ERR form. In all cases, for this exclusion to apply, the prospective buyer must have discretion regarding selection of properties within the target area.**

ERR ATTACHMENT 2.3

CATEGORICALLY EXCLUDED ACTIVITIES [58.35(a)]

Activities in this section require compliance with related laws and authorities at 58.5 and 58.6, you may check more than one.

☐ Acquisition, repair, improvement, reconstruction, or rehabilitation of public facilities and improvements (other than buildings) when the facilities and improvements are in place and will be retained in the same use without change in size or capacity of more than 20 percent. Examples of this type of activity include replacement of water and sewer lines, reconstruction of curbs and sidewalks, street repaving [58.35(a)(1)].

☐ Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and handicapped persons [58.35(a)(2)].

☒ Rehabilitation of buildings and improvements for residential use (with one to four units), where the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or in a wetland [58.35(a)(3)(i)].

☐ Rehabilitation of multifamily residential buildings (with five or more units), when the following conditions are met: a) unit density is not changed more than 20 percent, b) the project does not involve changes in land use from residential to non-residential, and c) the estimated cost of rehabilitation is less than 75 percent of the total estimated cost of replacement after rehabilitation [58.35(a)(3)(ii)].

☐ Rehabilitation of non-residential structures, including commercial, industrial, and public buildings when the following conditions are met: a) the facilities and improvements are in place and will not be changed in size or capacity by more than 20 percent, and b) the activity does not involve a change in land use, such as from non-residential to residential, or from one industrial use to another [58.35(a)(3)(iii)].

☐ An individual action on up to four dwelling units (not including rehabilitation - see 58.35(a)(3)(i) above) where there is a maximum of four units on any one site. The units can be four one-unit buildings or one four-unit building or any combination in between [58.35(a)(4)(i)].

☐ An individual action on a project of five or more housing units (not including rehabilitation - see 58.35(a)(3)(i) above) developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four housing units on any one site [58.35(a)(4)(ii)].

☐ Acquisition or disposition of an existing structure or acquisition of vacant land provided that the structure or land acquired or disposed will be retained for the same use [58.35(a)(5)].

☐ Any combination of the above activities [58.35(a)(6)].

Statutory Checklist – PROGRAMMATIC REVIEW

SHARS No: 20153103
LPA Name: Mohawk Valley Community Action Agency, Inc.
Program Name: 2015 Herkimer County HOME Repair Program

*A - Not Applicable to this Project
B - Consultation, Permit and/or Mitigation Required.

Area of Statutory -Regulatory Compliance	**A***	**B**	**Provide compliance documentation** **Additional material may be attached.**
Section 4.1			
Flood Disaster Protection Act of 1973	☐	☒	All sites will be reviewed for their location on FIRM maps at: https://msc.fema.gov/webapp/wcs/stores/servlet/FemaWelcomeView?
Coastal Barrier Resources Act	☒	☐	No Coastal Barrier Resource Areas exist in the target area. No further Tier 2 review required.
Runway Clear Zones (notification)	☒	☐	No designated primary or commercial service airports exist within or near to the target area. No further Tier 2 review required.
Section 4.2			
Historic Properties	☐	☒	For all projects that involve any site disturbance, or demolition or rehabilitation of buildings 50 years old or older, applicants must submit the project for review by the State Historic Preservation Office (SHPO) through the Cultural Resource Information System (CRIS) site found here: https://cris.parks.ny.gov for an effect determination. AND Evidence that a review was requested from the Tribal Historic Preservation Office (THPO) will be submitted with the Tier 2 checklist if the project will conduct ground disturbance.
Floodplain Management	☐	☒	All sites will be reviewed for their location on FIRM maps at: https://msc.fema.gov/webapp/wcs/stores/servlet/FemaWelcomeView?storeId=10001&catalogId=10001&langId=-1. No sites within the Floodway will be chosen. If a site is located outside of the 100-year-floodplain, no further action is required. If a site is within the 100-year-floodplain, the Floodplain Management Worksheet will be completed (Appendix J of the NYSHCR HOME LPA Manual). If the project does not constitute "substantial improvement," no further action is needed. If it does, EAU must be contacted for further instruction.
Wetland Protection	☐	☒	Any site intrusive work, even on previously disturbed land, will be constructed so as to reduce, minimize, or otherwise

			avoid impacts within wetlands or associated "buffers or check zones." Maps of jurisdictional wetlands will be consulted for each site. In addition to consultation of wetlands maps, if the Sponsor or EAU suspects the potential presence of wetlands in the areas to be disturbed, a formal jurisdictional review or qualified biologist delineation may be required to confirm whether wetlands will be disturbed. This will be decided in further consultation with EAU. If a site is located on or in proximity to wetlands the Sponsor will consult with the relevant regulator and obtain all necessary permits, after completing the Executive Order 11990 8-Step review process. If a site is located in any State associated buffers the Sponsor will consult with NYSDEC and obtain all necessary permits.
Coastal Zone Management	☒	☐	The target area does not contain NYS Coastal Zones. No Tier 2 review required.
Sole Source Aquifers	☒	☐	The target area does not contain any SSAs. No Tier 2 review required.
Endangered Species	☐	☒	For every project requiring disturbance of previously undisturbed ground the sponsor will: (1) contact the NYS Natural Heritage Program to determine the potential for impacts of the proposed action on any rare, threatened, or endangered species; **and** (2) follow the USFWS directions for project reviews at http://www.fws.gov/northeast/nyfo/es/section7.htm . If the USFWS directions reveal the possibility of an endangered species on the site, EAU will be contacted to further consult with USFWS.
Wild and Scenic Rivers	☐	☒	The following state and/or federal Wild, Scenic and Recreational rivers (WSRR) are located within the target area: Black River, East Canada Creek, Independence River, Indian River, Moose River, Oswegatchie River, and West Canada Creek. All sites will be reviewed to determine their location with regard to the WSRRs. No Program activities should impact the WSRR, but EAU and the river administrating agency (NPS for federal and NYSDEC for NYS) will be contacted with regard to any site within the designated control area of a federal or state WSRR to determine any permitting requirements.
Air Quality	☒	☐	The Program is for rehabilitation of single family homes, a categorically excluded activity. The proposed project work is not of a size or scope that contributes to air pollution or is expected to violate the State Implementation Plan (SIP). No Tier 2 review required.
Farmlands Protection	☒	☐	The Program is for rehabilitation of single-family homes only. It will not convert farmland to a nonagricultural use. No Tier 2 review required.
Noise Abatement and Control	☐	☒	24 CFR Part 51 requires that noise criteria and standards be taken into consideration in the environmental review process and that ameliorative actions be considered for HUD funded development in noise exposed areas. For all sites, distances to major noise sources must be determined. Any project located within 1,000 feet of a roadway carrying more than 10,000 vehicles per day, 3,000 feet of an active railroad or 5 miles of a commercial airport on the FAA's 239 list or 15 miles of a

			military airport must be assessed to determine if the site exposed to unacceptable noise. If a project located within critical distances of noise sources is substantial rehabilitation, the sponsor must demonstrate that the project falls within the acceptable noise guidelines. If the noise level is determined to be over 65dB, noise mitigation will be strongly recommended and if the noise level is over 75 dB the site will normally not be acceptable for HOME funding. If a project located within critical distances of noise sources qualifies as moderate rehabilitation, noise attenuation features will be recommended to be included in the project design to the extent that potential noise mitigating work is already contemplated in the project scope (e.g. new windows, insulation, siding, etc.). To demonstrate moderate rehabilitation, the Sponsor will attach an estimate and scope of work and value of the home using the Flood Management Worksheet in Appendix J of the HOME LPA Manual and attach it to each Tier 2.
Thermal/Explosive Hazards	☒	☐	The Program will not allow for new construction, rehab to increase the number of units, conversion of non-residential buildings to residential, restoration of vacant or abandoned buildings, or increase in the size of a mobile home by 122%. No Tier 2 review required.
Runway Clear Zones (development)	☒	☐	No civil or military service airports exist within or near to the target area. No further Tier 2 review required.
HUD Environmental Standards	☐	☒	Each site will be reviewed by an environmental professional, including a site visit, to determine that the site is not located on or near any hazardous materials or contamination. The site visit report will include a signed certification statement, that: "I, (Name, Title), certify that I am a qualified environmental professional as per ASTM 1527."
Environmental Justice	☐	☒	According to NYSDEC mapping at: http://www.dec.ny.gov/public/899.html, the target area does include potential environmental justice areas. The Program is intended to serve an existing need for affordable housing and is not expected to facilitate development which would result in adverse environmental justice impacts. All substantial rehabilitation projects will be reviewed to determine whether they are within an acceptable noise level area. If applicable, there will not be unmitigated thermal explosive hazards in close proximity to the sites. Each site will be reviewed for compliance with HUD Environmental Standards.
Asbestos & Lead-Based Paint	☐	☒	Regarding asbestos containing materials (ACM), all project work will comply with NYS Department of Labor Part 56 requirements including the need for surveys and clearance reports, as required. A contractor will be involved in the project construction and will be instructed regarding the need for compliance with Part 56. Regarding lead-based paint (LBP), in homes constructed prior to 1978, all work will be conducted according to the HUD "Guidelines for the Evaluation and Control of Lead-Based

			Paint Hazards in Housing" and the EPA Renovation, Repair and Painting Rule (RRP rule). All ACM and LBP must be properly disposed of at a properly licensed facility. The LPA must maintain all compliance documentation for potential audit by EAU.

"I am the authorized signatory for the HTFC HOME LPA award to the entity named below. I have read the Programmatic Environmental Review Record and Statutory Checklist and by signing these documents agree with the statements made therein and agree that all site specific reviews will be conducted in conformance with the described procedures."

Signed Evon M Ervin

Name Evon M. Ervin

Title Deputy Director

Group Mohawk Valley Community Action Agency

Date 4/26/16

Prepared by: Tectonic Engineering and Surveying Consultants, P.C.

Consultant Signature & Date Alaina Walaej 4/25/2016

Welcome to the NYS Coastal Boundary Map

Help

Search

Address:

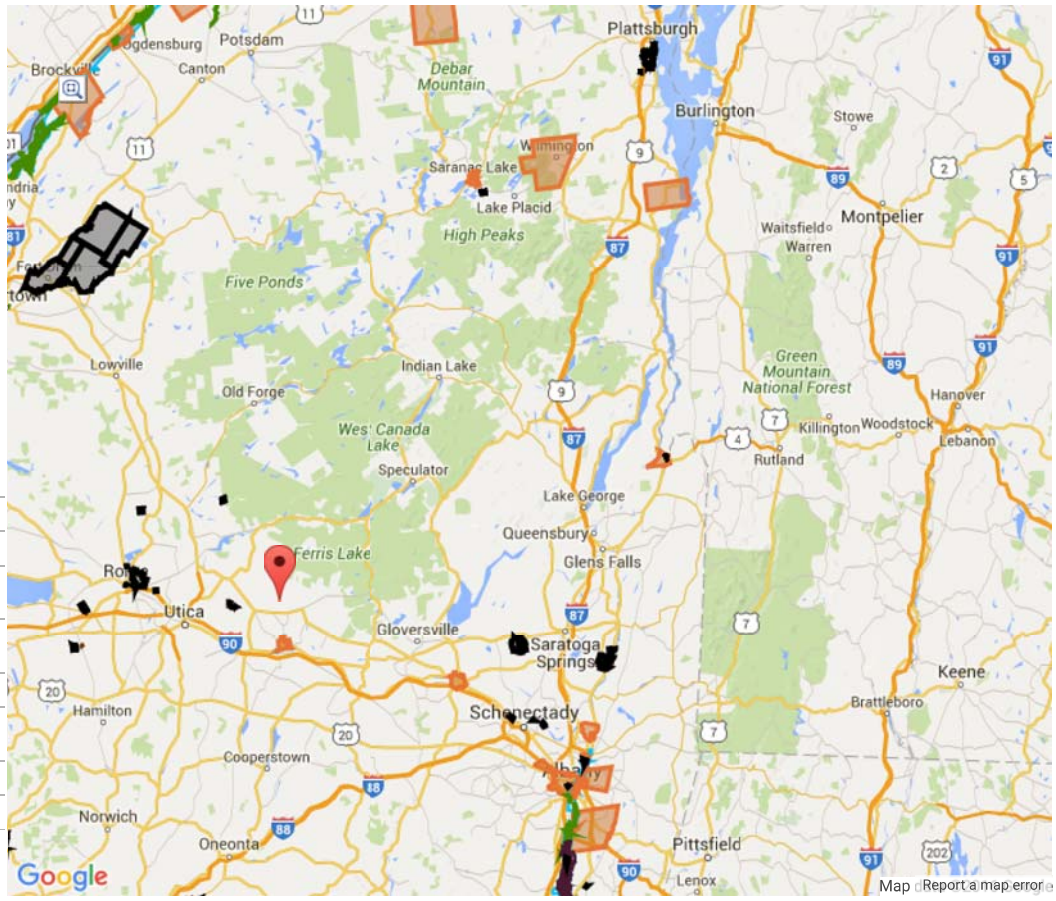
Kermkimer County, NY

Find Address

Please note that the address marker is automatically placed along the street while certain activities may take place along the waterward property boundary. Please make sure to click and drag the marker to the exact location of the proposed activity for an accurate assessment of whether or not the activity would be located within any DOS Special Management Areas.

Layers

- Landward Coastal Boundary
- Scenic Areas
- Local Waterfront Revitalization Areas
- Local Waterfront Revitalization Program Communities
- Significant Coastal Fish and Wildlife Habitats
- DOS Identified Canals
- Long Island Sound CMP (excludes LWRP communities)
- Federally Owned Lands
- Native American Lands



Latitude: 42.803 Longitude: -75.399

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