

PRE-SUBMISSION CERTIFICATION FORM

In order to complete the online Pre-Submission form for NYS CDBG Economic Development/Small Business funds, the Chief Elected Official must certify the following:

1. The _____ fully intended to submit a Pre-Submission
(Applicant Name)
form for NYS CDBG Economic Development/Small Business funds to assist
_____.
(Business Name)
2. I certify that I am authorized to designate _____ from
(Agency/Company) (Name)
to submit the Pre-Submission form on behalf of _____.
(Applicant)
3. I certify that should the Office of Community Renewal invite us to submit a full application, we, as the Applicant, will be required to document our efforts of how we affirmatively further fair housing.
4. I understand that the submission of a Pre-Submission form does not guarantee that the application will be reviewed and does not guarantee that the Office of Community Renewal will make funds available.
5. I understand that the use of NYS CDBG funds requires meeting a National Objective. If jobs are to be created/retained, at least 51% will be 'taken or held by' or 'made available to' low-moderate income persons. For retained jobs, please reference Chapter 1 of the Grant Administration Manual.
<http://www.nyshcr.org/Forms/NYS-CDBG/GAMChapter1.pdf>
6. I certify that all of the data contained in the Pre-Submission form is true, complete and correct to the best of my knowledge and belief. I will report any changes or additions to the information provided in this Pre-Submission form, and will furnish such further documentation or information as may be requested by the Office of Community Renewal.

(Name of Chief Elected Official)

(Signature)

(Date)