

**NOTICE OF FUNDING AVAILABILITY
STATE AND FEDERAL FUNDS**

NYS Housing Trust Fund Corporation
Hampton Plaza
38-40 State Street
Albany, NY 12207

PERSONS/FIRMS THAT CONSTRUCT AND/OR REHABILITATE HOUSING FOR LOW INCOME PERSONS/HOUSEHOLDS

Funding for not-for-profit entities, for-profit entities and municipalities under the Housing Trust Fund Program, the New York State HOME Program, the Urban Initiatives Program, and the Rural Area Revitalization Projects Program.

DESCRIPTION: Request For Proposals (RFP) and Application packages for site-specific project applications will be available beginning November 9, 2009. Applications for site-specific projects funded under the HOME and/or the Housing Trust Fund Programs, Urban Initiatives Program, or Rural Area Revitalization Projects Program may be submitted using the Community Development Online (CDOL) System. Applicants may make a special request, based on demonstrated need, for DHCR approval to utilize a Word/Excel fillable paper application in lieu of CDOL. Requests must be in writing and received not later than January 11, 2010. NOTE: A SEPARATE NOTICE OF FUNDING AVAILABILITY FOR HOME LOCAL PROGRAM ADMINISTRATOR (LPA) APPLICATIONS IS EXPECTED TO BE ISSUED AT A LATER DATE. Applicants are responsible for using the proper application for funding. Applications will be available from the DHCR web site. **THE 2010 APPLICATION IS EXPECTED TO BE AVAILABLE ON THE DHCR WEBSITE, www.nysdhcr.gov, BY NOVEMBER 9, 2009.** Site-specific application workshops will be held during the month of November 2009 in Albany, Buffalo, Syracuse, and New York City.

APPLICATION DEADLINES:

- Applications for HOME and Housing Trust Fund site-specific project funding (except for those accepted on a continuous basis) must be received by the Housing Trust Fund Corporation by 5:00 PM, Wednesday, February 10, 2010.

UNIFIED FUNDING 2010 FUNDS AVAILABLE:

- The New York State HOME Program expects to have approximately \$34 million, subject to the availability of appropriations.

Note: A minimum of 15 percent of available funds is required to be reserved for projects developed, owned, or sponsored by Community Housing Development Organizations (CHDOs). Not-for-profit applicants who wish to pursue pre-qualification by the HTFC as a CHDO should contact the appropriate Regional Office listed below. The New York State HOME Program also allocates a minimum of 80 percent of the funds available (after the 15 percent reserved for CHDOs) to projects

located in non-participating jurisdictions.

- Based on historic levels of appropriation, HTFC expects to have \$29 million in HTF available.

OPEN WINDOW FUNDS AVAILABLE: Continuously Accepted Applications

- Seed Money loans of up to \$45,000 per project from either the HOME (CHDOs only) or the Housing Trust Fund (not-for-profit organizations only) Programs are available. Seed Money applications may be submitted at any time.

GENERAL:

Project based Section 8 Voucher assistance may be available for project applications that request funding from one of the funding sources listed in this Notice of Funding Availability. Applications requesting Voucher assistance will be considered within the overall review of project funding requests. Applications requesting only Voucher assistance will not be considered.

The Housing Trust Fund Corporation reserves the right to award all, a portion of, or none of the program funds based upon funding availability, the feasibility of the applications received, the competitiveness of the applications and the applicant's ability to meet Housing Trust Fund Corporation criteria for funding.

Applications are selected for funding based upon an evaluation process which includes completeness, eligibility, competitiveness, feasibility reviews and recommendations as detailed in the RFP/application packet. Selections are also made in compliance with all pertinent statutory requirements and furtherance of the State's housing goals, including but not limited to: preservation of affordable housing; community revitalization; green building technologies and practices; and collaboration with other governmental agencies. Applicants should refer to the RFP to determine eligibility requirements for each program.

In accordance with Section 312 of Article 15 A of the Executive Law, HTFC requires contractors and awardees to make affirmative efforts to ensure that New York State certified Minority and Women Owned Business Enterprises have opportunities for meaningful participation on projects awarded funding by the Housing Trust Fund Corporation.

APPLICATION WORKSHOPS:

PROJECT application workshops will be conducted at the following times and locations:

Capital District

Tuesday, November 10th at 10:00 AM
Hampton Plaza
Ballroom
38-40 State Street

New York City

Thursday, November 12th at 10:30 AM
Adam Clayton Powell, Jr. Office Building
The Art Gallery
163 West 125th Street

Albany, NY

New York, NY

Buffalo

Wednesday, November 18th at 10:00 AM
Holiday Inn - Airport
4600 Genesee Street
Cheektowaga, NY

Syracuse

Thursday, November 19th at 10:15 AM
Onondaga County Public Library
The Curtain Auditorium
447 S. Salina Street
Syracuse, NY

Workshop Agenda

Application materials will be available on the DHCR web site (www.nysdhcr.gov) beginning on November 9, 2009.

The workshops will include a discussion of project application requirements and the Unified Funding process. A workshop agenda will be posted on the New York State Division of Housing and Community Renewal web site (see above) by November 4, 2009. Interested parties should refer to the web site to familiarize themselves with the agenda items.

Meetings for technical assistance may be scheduled through the staff of one of the Regional Offices listed below to provide applicants with an opportunity to discuss a project application. Staff will also be available by phone, email or in person (schedule permitting) to answer applicant questions. All staff will be available to answer questions through the application due date.

REGIONAL OFFICES:

For questions on site specific application materials and/or technical assistance for all application preparation, contact one of the Regional Offices listed below:

Capital District Regional Office

Counties Served: Albany, Clinton, Columbia, Delaware, Dutchess, Essex, Fulton, Greene, Hamilton, Montgomery, Orange, Otsego, Putnam, Rensselaer, Saratoga, Schenectady, Schoharie, Sullivan, Ulster, Warren and Washington.

NYS Division of Housing and Community Renewal
Lynn Kopka, Regional Director
Hampton Plaza, 2nd Floor
38-40 State Street
Albany, New York 12207
(518) 486-5012

Buffalo Regional Office

Counties Served: Allegany, Cattaraugus, Chautauqua, Chemung, Erie, Genesee, Livingston, Monroe, Niagara, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Wyoming and Yates.

NYS Division of Housing and Community Renewal
Thomas H. Van Nortwick, Regional Director
535 Washington Avenue, Suite 105
Buffalo, New York 14203
(716) 847-7955

Syracuse Regional Office

Counties Served: Broome, Cayuga, Chenango, Cortland, Franklin, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, St. Lawrence, Tioga and Tompkins.

NYS Division of Housing and Community Renewal
Daniel Buyer, Regional Director
620 Erie Boulevard West, Suite 312
Syracuse, New York 13204
(315) 478-7179

New York City Regional Office

Counties Served: Bronx, Kings, New York, Queens, Richmond, Nassau, Suffolk, Rockland and Westchester.

NYS Division of Housing and Community Renewal
Gregory Watson, Regional Director
25 Beaver Street, 7th Floor
New York, New York 10004
(212) 480-4543