

David A. Paterson
Governor



Deborah VanAmerongen
Chairperson

New York State Housing Trust Fund Corporation

Hampton Plaza
38-40 State Street
Albany, NY 12207

NOTICE OF FUNDING AVAILABILITY

FUNDING FOR EMERGENCY REPAIR OF HOUSING OCCUPIED BY LOW INCOME SENIORS

DESCRIPTION: Request For Proposals (RFP)/Application packages for funding for the Residential Emergency Services To Offer Repairs to the Elderly (RESTORE) Program. Applications will be available at NYS Division of Housing and Community Renewal (DHCR) regional offices and from the DHCR web site. **Applications may be submitted electronically and are expected to be available on the DHCR website, www.nysdhcr.gov, by August 15, 2008. In order to expedite the processing of applications, applicants are encouraged to submit their applications using the Community Development On-Line application system.** Assistance in preparing applications is available from DHCR regional office staff.

APPLICATION DEADLINE: Applications for RESTORE funding must be received by the Housing Trust Fund Corporation by **5:00 PM, EST., Tuesday, September 23, 2008**. The preferred method for submitting RESTORE applications is by using the Community Development On-Line application system. Paper applications will be accepted only at the following address:

Housing Trust Fund Corporation
Hampton Plaza - 4th Floor
38-40 State Street
Albany, NY 12207

Individuals who hand deliver site-specific applications must have picture identification and a transmittal letter, on organization letterhead, stating their name and authorizing that person to deliver the application. Applications delivered by commercial carrier must have a complete and legible return address. Failure to comply with these requirements may result in an application not being accepted.

The Housing Trust Fund Corporation (HTFC) expects to have approximately \$3,000,000 in RESTORE Program funds remaining available from the 2008 budget appropriation. Applications for programs located in one of the 19 counties listed below will receive preference for selection. These are counties where HTFC did not receive requests for funding or make awards under the RESTORE Program in the last funding round. To the extent that eligible and feasible applications for projects located in these counties do not utilize all available funds, HTFC will consider applications for proposals on a statewide basis. This RFP provides only a portion of the information and materials needed by applicants. It is anticipated that another notice of funding availability will be issued late this year for 2009 funds.

Targeted Counties: Columbia, Dutchess, Erie, Franklin, Genesee, Lewis, Livingston, Montgomery, Niagara, Oneida, Orleans, Oswego, Saratoga, Schoharie, Seneca, Sullivan, Tioga, Ulster and Yates.

GENERAL: HTFC reserves the right to award all, a portion of, or none of the program funds based upon funding availability, the feasibility of the applications received, the competitiveness of the applications and the applicant's ability to meet HTFC criteria for funding.

Applications are selected for funding based upon an evaluation process which includes completeness, eligibility, competitiveness, and recommendations as detailed in the RFP/application packet. Selections are also made in compliance with all pertinent statutory requirements and furtherance of the State's housing goals. The RFP to be issued is part of the funding application. Applicants should refer to the RFP to determine eligibility requirements.

In accordance with Section 312 of Article 15 A of the Executive Law, HTFC requires contractors and awardees to make affirmative efforts to ensure that New York State certified minority and women owned business enterprises have opportunities for meaningful participation on projects awarded funding by HTFC.

Meetings for technical assistance may be scheduled through the staff of one of the regional offices listed below to provide applicants with an opportunity to discuss an application prior to the due date for submission. Staff will also be available by phone, email or in person (schedule permitting) to answer applicant questions.

REGIONAL OFFICES: For a paper copy of the application or technical assistance with application preparation, contact your regional office:

Capital District Regional Office
Hampton Plaza, 2nd Floor
38-40 State Street
Albany, NY 12207
Telephone: (518) 486-5012
Lynn Kopka, Regional Director

Buffalo Regional Office
Statler Towers, Suite 600
107 Delaware Avenue
Buffalo, NY 14202
Telephone: (716) 842-2244
Thomas H. Van Nortwick, Regional Director

Syracuse Regional Office
620 Erie Boulevard West, Suite 312
Syracuse, NY 13204
Telephone: (315) 478-7179, ext. 200
Daniel Buyer, Regional Director

New York City Regional Office
25 Beaver St., 7th Floor
New York, NY 10004
Telephone: (212) 480-4543
Gregory Watson, Regional Director