

NOTICE OF FUNDING AVAILABILITY  
STATE AND FEDERAL FUNDS  
HOUSING TRUST FUND CORPORATION  
OFFICE OF COMMUNITY RENEWAL  
THE HAMPTON PLAZA  
38-40 STATE STREET, 4<sup>th</sup> FLOOR SOUTH  
ALBANY, NY 12207

**NEW YORK STATE HOMES AND COMMUNITY RENEWAL  
HOUSING TRUST FUND CORPORATION  
OFFICE OF COMMUNITY RENEWAL  
2016 NOTICE OF FUNDING AVAILABILITY (NOFA)**

The Housing Trust Fund Corporation (HTFC) announces the availability of approximately \$26.9 million of State and Federal funds for the following programs:

- **\$15 million** - NYS Community Development Block Grant funding for Housing Activities
- **\$6 million** - Access to Home for Veterans
- **\$1 million** - Access to Home Program
- **\$1 million** - Access to Home for Medicaid Recipients Program
- **\$3.9 million** - RESTORE Program

**NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

***PROGRAM DESCRIPTION***

The New York State Community Development Block Grant Program (NYS CDBG) is a federally funded program administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR). The program provides resources to non-entitlement communities to enable the development of decent, affordable housing, create suitable living environments, and enhance economic opportunities across the state.

***CDBG ELIGIBLE APPLICANTS***

Eligible applicants include non-entitlement villages, towns, cities or counties throughout New York State, excluding metropolitan cities, urban counties, and Indian Tribes that are HUD designated Entitlement communities. Non-entitlement areas are generally defined as cities, towns, and villages with populations of less than 50,000 except those designated principal cities of Metropolitan Statistical Areas, and counties with populations of less than 200,000.

***CDBG HOUSING ACTIVITIES***

CDBG funds are available for housing activities including housing rehabilitation, homeownership, manufactured housing rehabilitation or replacement, well and septic replacement, and lateral connection assistance that primarily benefit low- and moderate-income persons.

***2016 MAXIMUM FUNDING LIMITS***

***CDBG Housing Activities***

*Towns, Cities and Villages:*

*\$500,000*

*Counties:*

*\$850,000*

## ***APPLICATION FOR FUNDING***

The 2016 Application for CDBG Housing Activities will be available on the NYS Homes and Community Renewal web site, [www.nyshcr.org/Funding/](http://www.nyshcr.org/Funding/) on **Monday, June 27, 2016**. Applications will be due **no later than 4:00pm Wednesday, September 28, 2016**. Applications must be submitted using the Community Development Online Application System (CDOL) available at [www.nyshcr.org/Forms/](http://www.nyshcr.org/Forms/).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will **not** be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Mr. Christian Leo, President, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4<sup>th</sup> Floor South, Albany, NY 12207.

## **ACCESS TO HOME FOR VETERANS PROGRAM**

### ***PROGRAM DESCRIPTION***

The Access to Home for Veterans Program is a State funded program administered by the Housing Trust Fund Corporation's Office of Community Renewal (OCR) that provides grants to eligible applicants to make permanent accessibility modifications to existing owner-occupied or rental dwelling units occupied by low-income veterans with disabilities.

### ***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for award, not-for-profit organizations must have been in existence and providing relevant service to the community for at least one year prior to application.

### ***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that propose funding for **one or more** of the following activities in existing residential units:

- Installations of ramps, lifts, and other similar measures to permit access to and from the exterior of a building;
- Modifications to kitchens and bathrooms to provide access to persons with mobility limitations or disabling conditions;
- Interior accessibility modifications that will permit access within the unit for persons with mobility limitations or other disabling conditions;
- Installation of devices to permit a safe environment for persons with hearing or visual impairments;
- Architectural and engineering work, testing of assisted units for environmental, health and safety purposes, and other professional services necessary for the installation of accessibility modifications;
- Other activities required to install accessibility modifications.

### ***FUNDING LIMITS***

The maximum award amount is \$300,000 with a dwelling unit maximum of \$25,000 for single-entity applicants. For joint applications of two or more entities, including subsidiaries and partnerships and at least one veterans organization, the maximum award amount is \$500,000 with a dwelling unit maximum of \$25,000. The minimum award amount is \$75,000 for all applicants.

The OCR reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. The OCR reserves the right to waive or modify any requirement contained in the Request for Proposals, subject to the applicable statutes and the

Program Regulations.

### ***APPLICATION FOR FUNDING***

The Access to Home for Veterans application will be available on the NYS Homes and Community Renewal website, [www.nyshcr.org/Funding/](http://www.nyshcr.org/Funding/) on **Monday, June 27, 2016. Applications will be due no later than 4:00pm Wednesday, September 28, 2016.** Applications must be submitted using the Community Development Online Application System (CDOL) available at: [www.nyshcr.org/Forms/](http://www.nyshcr.org/Forms/).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Mr. Christian Leo, President, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4<sup>th</sup> Floor South, Albany, NY 12207.

### **ACCESS TO HOME PROGRAM**

#### ***PROGRAM DESCRIPTION***

The Access to Home Program is a State funded program administered by the Housing Trust Fund Corporation's Office of Community Renewal (OCR) that provides grants to eligible applicants to make permanent accessibility modifications to existing owner-occupied or rental dwelling units occupied by low-income persons with disabilities.

#### ***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for award, not-for-profit organizations must have been in existence and providing relevant service to the community for at least one year prior to application.

#### ***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that propose funding for **one or more** of the following activities in existing residential units:

- Installations of ramps, lifts, and other similar measures to permit access to and from the exterior of a building;
- Modifications to kitchens and bathrooms to provide access to persons with mobility limitations or disabling conditions;
- Interior accessibility modifications that will permit access within the unit for persons with mobility limitations or other disabling conditions;
- Installation of devices to permit a safe environment for persons with hearing or visual impairments;
- Architectural and engineering work, testing of assisted units for environmental, health and safety purposes, and other professional services necessary for the installation of accessibility modifications;
- Other activities required to install accessibility modifications.

#### ***FUNDING LIMITS***

The maximum award amount is \$150,000 with a dwelling unit maximum of \$25,000. The minimum award amount is \$75,000.

The OCR reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. The OCR reserves the right to waive or modify any requirement contained in the Request for Proposals, subject to the applicable statutes and the

Program Regulations.

### ***APPLICATION FOR FUNDING***

The Access to Home application will be available on the NYS Homes and Community Renewal website, [www.nyshcr.org/Funding/](http://www.nyshcr.org/Funding/) on **Monday, June 27, 2016**. Applications will be due **no later than 4:00pm Wednesday, September 28, 2016**. Applications must be submitted using the Community Development Online Application System (CDOL) available at: [www.nyshcr.org/Forms/](http://www.nyshcr.org/Forms/).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Mr. Christian Leo, President, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4<sup>th</sup> Floor South, Albany, NY 12207.

### **ACCESS TO HOME FOR MEDICAID PROGRAM**

#### ***PROGRAM DESCRIPTION***

The Access to Home for Medicaid Program is a State funded program administered by the Housing Trust Fund Corporation's Office of Community Renewal (OCR), in coordination with NYS Department of Health, that provides grants to eligible applicants to make permanent accessibility modifications to existing owner-occupied or rental dwelling units occupied by persons with disabilities that also receive Medicaid assistance. Units occupied by persons with disabilities but not receiving Medicaid assistance are not eligible for this program.

#### ***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for award, not-for-profit organizations must have been in existence and providing relevant service to the community for at least one year prior to application.

#### ***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that propose funding for **one or more** of the following activities in existing residential units:

- Installations of ramps, lifts, and other similar measures to permit access to and from the exterior of a building;
- Modifications to kitchens and bathrooms to provide access to persons with mobility limitations or disabling conditions;
- Interior accessibility modifications that will permit access within the unit for persons with mobility limitations or other disabling conditions;
- Installation of devices to permit a safe environment for persons with hearing or visual impairments;
- Architectural and engineering work, testing of assisted units for environmental, health and safety purposes, and other professional services necessary for the installation of accessibility modifications;
- Other activities required to install accessibility modifications.

### ***FUNDING LIMITS***

The maximum award amount is \$150,000 with a dwelling unit maximum of \$25,000. The minimum award amount is \$75,000.

The OCR reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. The OCR reserves the right to waive or modify any requirement contained in the Request for Proposals, subject to the applicable statutes and the Program Regulations.

### ***APPLICATION FOR FUNDING***

The Access to Home for Medicaid application will be available on the NYS Homes and Community Renewal website, [www.nyshcr.org/Funding/](http://www.nyshcr.org/Funding/) on **Monday, June 27, 2016**. Applications will be due **no later than 4:00pm Wednesday, September 28, 2016**. Applications must be submitted using the Community Development Online Application System (CDOL) available at: [www.nyshcr.org/Forms/](http://www.nyshcr.org/Forms/).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Mr. Christian Leo, President, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4<sup>th</sup> Floor South, Albany, NY 12207.

### **RESTORE PROGRAM**

#### ***PROGRAM DESCRIPTION***

The Residential Emergency Services to Offer (Home) Repairs to the Elderly (RESTORE) program is a State funded program administered by the Housing Trust Fund Corporation's Office of Community Renewal (OCR) to grant funds to eligible applicants to cover the cost of emergency repairs in homes owned by low- income elderly persons.

#### ***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages, and counties throughout New York State, and not-for-profit corporations that are incorporated under the NYS Not-for-Profit Corporation Law. To be eligible for award, not-for-profit organizations must have been in existence and providing relevant service to the community for at least one year prior to application.

#### ***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that benefit elderly homeowners (60 years of age or older) with incomes less than 80 percent of median income that propose funding for **one or more** of the following activities:

- Repairs to 1-4 unit residential dwellings owned and occupied by an elderly homeowner that eliminate conditions that pose a threat to life, health, or safety. The age and incomes of any tenants within a multi-unit structure does not factor into the eligibility of a property.
- Repairs addressing furnace, roof, electrical and plumbing or other emergency repairs.

### ***FUNDING LIMITS***

The maximum award amount is \$150,000 with a building maximum of \$10,000. The minimum award amount is \$25,000.

The OCR reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. The OCR reserves the right to waive or

modify any requirement contained in the Request for Proposals, subject to the applicable statutes and the Program Regulations.

### ***APPLICATION FOR FUNDING***

The RESTORE application will be available on the NYS Homes and Community Renewal website, [www.nyshcr.org/Funding/](http://www.nyshcr.org/Funding/) on **Monday, June 27, 2016**. Applications will be due **no later than 4:00pm Wednesday, September 28, 2016**. Applications should be submitted using the Community Development Online Application System (CDOL) available at [www.nyshcr.org/Forms/](http://www.nyshcr.org/Forms/).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Mr. Christian Leo, President, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4<sup>th</sup> Floor South, Albany, NY 12207.

### ***MINORITY- AND WOMEN-OWNED BUSINESS ENTERPRISES (M/WBE) COMPLIANCE***

In accordance with Section 312 of Article 15-A of the Executive Law, NYS Homes and Community Renewal requires contractors and awardees to make affirmative efforts to ensure that New York State certified Minority and Women Owned Business Enterprises have opportunities for meaningful participation on projects awarded funding by the Housing Trust Fund Corporation and the Affordable Housing Corporation.

On October 1, 2014, Governor Andrew M. Cuomo announced that his Administration is increasing its goal for MWBE state contracting utilization to 30 percent, the highest such target for any state in the nation. You can read more about the Governor's announcement at <http://www.governor.ny.gov/press/10114-mwbe-contracting>.

Additional information regarding M/WBE compliance for the Programs included in this NOFA can be found at <http://www.nyshcr.org/AboutUs/Offices/FairHousing/>.

### ***NEW YORK STATE GRANTS GATEWAY PREQUALIFICATION***

The New York State Grants Gateway is a statewide effort designed to improve the way the State administers grants by simplifying and streamlining the grants management process.

Effective August 1, 2013, not-for-profit organizations must be prequalified in order to do business with New York State. In order to prequalify, not-for-profit organizations must submit an online Prequalification Application through the Grants Gateway. The Prequalification Application is comprised of five components to gauge your organizational structure and the types of services you provide. The required forms and document uploads are all part of the Grants Gateway Document Vault. Resources to complete the application and associated document vault can be found in the Quick Links Section of the Grants Gateway page at <http://grantsreform.ny.gov/>.

Prequalification is designed as a way for not-for-profits to interact more directly with State agencies before they compete for State contracts, enabling them to make adjustments and answer concerns prior to entering a competitive bid process. Once they have been prequalified, multiple State agencies will have ready access to the prequalification materials, eliminating redundant submissions of such information by the vendor. Not-for-profits only have to formally prequalify every 3 years, with the responsibility to keep their information current throughout the 3 year period.

**PLEASE NOTE:** Not-for-Profit applicants that are **not** prequalified through the New York State Grants Gateway by the application deadline of Wednesday, September 28, 2016, will **not be eligible to receive** funds, and any applications submitted to the OCR will be deemed ineligible for review and consideration.

## ***CONTACT INFORMATION***

For inquiries or technical assistance regarding the NYS CDBG, Access to Home for Veterans, Access to Home, Access to Home for Medicaid, and RESTORE programs, please contact:

*NYS Home and Community Renewal  
Office of Community Renewal  
The Hampton Plaza  
38-40 State Street, 4<sup>th</sup> Floor South  
Albany, NY 12207  
Telephone: (518) 474-2057*

THIS NOTICE WAS PREPARED AND SUBMITTED BY:  
CHRISTIAN LEO, PRESIDENT  
HOUSING TRUST FUND CORPORATION  
OFFICE OF COMMUNITY RENEWAL  
THE HAMPTON PLAZA  
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Wednesday, June 22, 2016