



**Part III - Nature of Complaint**

(Check applicable boxes. If you have additional comments on questions 4-7, please attach additional sheets.)

- 4. The owner refuses to give me a renewal lease.
- 5. The owner refuses to give me a lease for \_\_\_\_\_ years as I requested. The owner offered a lease for \_\_\_\_\_ years.
- 6. The owner refuses to offer me a renewal lease on the same terms and conditions as were contained in my expiring lease. The owner has made changes in the new lease. (Identify the clauses in the expiring and new leases below.)
- 7. The owner failed to furnish me with a signed copy of my new or renewal lease.
- 8. The complaints contained in this application were brought to the attention of the owner or his/her agent:
  - In person       By phone       By letter or other written notice

**Part IV - Evidence**

The following evidence must be submitted to support your complaint;

1. A photocopy of your initial lease for the apartment.
2. A photocopy of the current or last lease for your apartment.
3. Proof of payment of rent for the last six (6) months immediately preceding the filing of this complaint.
4. If you are seeking the addition of your spouse as a tenant named on the renewal lease, please submit a photocopy of your Marriage Certificate, together with evidence that your spouse is residing in the apartment.
5. Any other relevant evidence to support your complaint.

Complete this section if you have additional comments on questions 4-7 in Part III:

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I have read the above statements and I affirm, under the penalties provided by law, that the contents are true to my own knowledge. It is not necessary that the above be sworn to, but false statements may subject you to the penalties provided by law.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant's Signature

**Be sure to date and sign this Form**