



**Supplement to Application for a Rent Reduction Based Upon Decreased Building-Wide Service(s)  
 Laundry, Doorman, Security, Storage and/or Playgrounds**

Subject Building: \_\_\_\_\_

**Instructions to Tenant:** If your building-wide complaint form includes any of the services listed above, this form must be completed and **attached to** the complaint. The purpose of this form is for DHCR to obtain very specific information regarding the services about which you are complaining. Specific information is essential in order for DHCR to rule on your application.

For each issue, **give any and all information relevant to your complaint**, and attach any documentary evidence you may have.

**Laundry Service:**

How many washing machines were provided by the owner? \_\_\_\_\_

When were they provided? \_\_\_\_\_

How many washing machines are provided now? \_\_\_\_\_

How many dryers were provided by the owner? \_\_\_\_\_

When were they provided? \_\_\_\_\_

How many dryers are provided now? \_\_\_\_\_

How many laundry rooms were there? \_\_\_\_\_

How many laundry rooms are there now? \_\_\_\_\_

During what hours was the laundry room open? \_\_\_\_\_

During what hours is the laundry room open now? \_\_\_\_\_

Where are the rooms located? \_\_\_\_\_

Are they used by tenants from more than one building? \_\_\_\_\_

When did the alleged changes in service occur? \_\_\_\_\_

Additional information/comments: \_\_\_\_\_

**Doorman:**

How many hours per day was doorman service provided? \_\_\_\_\_

During what hours was there doorman service? \_\_\_\_\_

How many days per week, and what days? \_\_\_\_\_

What doorman service is provided now? \_\_\_\_\_

When did the alleged changes in service occur? \_\_\_\_\_

Additional information/comments: \_\_\_\_\_

**Security:**

What kind of security was provided? \_\_\_\_\_

How many days per week, and how many hours per day, was it provided? \_\_\_\_\_

When was it provided? \_\_\_\_\_

What kind of security is provided now? \_\_\_\_\_

How many days per week, and how many hours per day, is it provided now? \_\_\_\_\_

In what way was the security changed? \_\_\_\_\_

When did the alleged changes in service occur? \_\_\_\_\_

Additional information/comments: \_\_\_\_\_

**Playgrounds:**

How many playgrounds were provided? \_\_\_\_\_

Where were they located? Give specific addresses: \_\_\_\_\_

What equipment was provided? \_\_\_\_\_

How many playgrounds are there now? \_\_\_\_\_

Where are they located? Give specific addresses: \_\_\_\_\_

What equipment is provided now? \_\_\_\_\_

What is the condition of the playgrounds? \_\_\_\_\_

When did the alleged changes occur? \_\_\_\_\_

Additional information/comments: \_\_\_\_\_

**Storage:**

What kind of storage space was provided? \_\_\_\_\_

Were formal bins for storage provided? \_\_\_\_\_

Do tenants' leases contain a rider regarding storage? \_\_\_\_\_ (If yes, please attach copies).

What kind of storage is provided now? \_\_\_\_\_

When did the alleged change occur? \_\_\_\_\_

Additional information/comments: \_\_\_\_\_