



State of New York
Division of Housing and Community Renewal
 Office of Rent Administration
 Web Site: www.nyshcr.org

Fuel Cost Section
 Gertz Plaza
 92-31 Union Hall Street
 Jamaica, NY 11433

Docket Number:
 (For DHCR use only)

Tenant Challenge To Owner's Report and Certification of Fuel Cost Adjustment (FCA)

Mailing Address of Tenant/Representative:
 (Please print or type)

Name: _____

Number/Street: _____ Apt. No.: _____
 City, _____
 State, Zip Code: _____

Subject Building (if different from tenant's mailing address): _____

Mailing Address of Owner/Agent:
 (Please print or type)

Name: _____

Number/Street: _____
 City, _____
 State, Zip Code: _____

Number and Street

Apartment Number

City, State, Zip Code

Date of receipt of "Notice to Tenant of Fuel Cost Adjustment": ____ / ____ / ____

Filing Instructions: Tenants who were served with "Owner's Report, Certification and Notice of Fuel Cost Adjustment Eligibility," and wish to challenge either eligibility, monthly adjustment, or both, must file an original and one copy of this form with the Division of Housing and Community Renewal (DHCR), at the address given above, within 35 days after receipt of the "Owner's Report".

Multiple tenants may file a single consolidated form with the signature of each tenant and the required information inserted on the reverse side of this form. The tenants must designate a representative who must sign below. Individual tenants may file by inserting the required information on the reverse side and signing below.

I (we) challenge the following item(s) in relation to the Owner's Report and Certification of Fuel Cost Eligibility for the year _____ :

(Check only those item(s) which apply)

- Incorrect room count for apartment.
- Incorrect fuel type(s) or quantity(ies) reported.
- Incorrect Fuel Cost Adjustment reported.
- Incorrect effective date for Increase in Fuel Cost Adjustment.
- Rent reduction for lack of heat/hot water is still in effect.
- Report not filed or filed untimely by owner.
- Tenant(s) not served with "Owner's Report".
- Other (Explain briefly: supporting documentation must be included.)

Note: It is not necessary that the above be sworn to, but false statements may subject you to the penalties provided by law.

 Signature of Tenant or Representative

____ / ____ / ____
 Date

