

# FORM 1-4

## REQUEST FOR FUNDS

### SECTION I-CDBG RECIPIENT INFORMATION

Project Number	Drawdown Number	Total Amount Requested
Name & Address of Recipient		

### SECTION II-FINANCIAL INFORMATION (CDBG FUNDS ONLY)

BUDGETED ACTIVITIES	A Total Amount Budgeted	B Total Amount Requested Prior to This Draw	C Total Amount Requested for this Draw	D Balance Remaining After this Draw
<b>1. ADMINISTRATION</b>				
	% of Total Grant	% of Column A		
<b>2. PROGRAM DELIVERY (TOTAL)</b>				
<b>a. Program Delivery-Housing Rehabilitation</b>				
<b>b. Program Delivery-All Other Activities</b>				
	% of Total Grant	% of Column A		
<b>3. PROGRAM ACTIVITY (IES)</b>				
<b>a. Engineering</b>				
	% of Total Grant	% of Column A		
<b>4. TOTAL</b>				
<b>5. BALANCE OF CDBG FUNDS IN ACCOUNT</b>			Remarks	
<b>6. AMOUNT REQUESTED AND NOT RECEIVED</b>				
<b>7. AMOUNT REQUESTED AND RECEIVED (4B-6B)</b>				

### SECTION III-LOCAL APPROVAL (AUTHORIZED SIGNATURES ONLY)

Date	Signature	Title
Date	Counter Signature	Title

### SECTION IV-OFFICE OF COMMUNITY RENEWAL APPROVAL (OFFICE USE ONLY)

Date Received _____ IDIS # _____	Approved: _____ IDIS Input Date: _____ IDIS Voucher: _____
1) Request per OCR Approved Budget and Project Schedule: Yes      No (if no, provide an explanation)	
2) Verified authorized signatures and the availability of funds	
3) Release of Funds/Concurrence    Approval Date: _____	
4) Not on Funds suspended list	
5) Evidence of Davis Bacon Compliance:    Received    Date Received: _____      N/A for this Project      N/A for this Request	
I have reviewed the required documentation and authorized the processing of this Request for Funds: CD/ED: _____ Date: _____	
Comments: _____ _____	

