Andrew M. Cuomo
Governor

Brian Lawlor
Chairperson

New York State Housing Trust Fund Corporation
Hampton Plaza
38-40 State Street
Albany, NY 12207

# REASONS FOR TERMINATION OF ASSISTANCE

This office may terminate rental subsidy to a tenant's family for the following reasons:

• The family is guilty of program abuse or fraud. Fraud is a criminal offense.
• The family violates their obligations under the program such as:
  - The family refuses to supply any certification, release of information or documentation which the Local Authority (LA) or HTFC determines to be necessary for the administration of the program.
  - The family vacates the dwelling unit without proper notice to the LA.
  - The family does not use the dwelling as its only place of residence.
  - The family engages in drug-related activity or violent criminal activity, including criminal activity by any family member.
  - The family engages in, or threatens abusive or violent behavior towards any Program personnel.
• The family refuses to pay the LA amounts due under in agreement for damages/unpaid tenant rent paid to the owner by the LA, on the family's behalf.

If your assistance is terminated for one of the above reasons, both you and the owner will be provided with a 30 day written notice of termination which states:

• The reason(s) for the termination;
• The effective date of the termination;
• The family's right to request an Informal Hearing;
• The family s responsibility to pay the full contract rent to the owner if they remain in occupancy.

**Anyone over the age of 18 must sign below.**
I have read the above and understand what I have read.

| | | | |
|---|---|---|---|
| **Head of Household** | **Date** | **Spouse/Co-Head** | **Date** |
| **Other Adult** | **Date** | **Other Adult** | **Date** |