

DIVISION OF HOUSING AND COMMUNITY RENEWAL WORKERS COMPENSATION / DISABILITY REQUIREMENTS

All contracts with the New York State Division of Housing and Community Renewal (and all other state agencies) are subject to Section 57 of the Workers Compensation Law which restricts the issuance of new contracts unless insurance is secured and proof is provided. More specifically:

- ✓ Section 57 of the Workers' Compensation Law (WCL) requires all State and municipal entities, prior to issuing any permits, licenses or entering into contracts, to ensure that businesses applying for those permits, licenses or entering into contracts have appropriate workers' compensation insurance coverage.

- ✓ To comply with coverage provisions of the WCL, businesses must:
 - Be legally exempt from obtaining Workers' Compensation insurance coverage; **or**
 - Obtain such coverage from insurance carriers; **or**
 - Be a Board-approved self-insured employer or participate in an authorized group self-insurance plan.

- ✓ To assist State and municipal entities in enforcing WCL Section 57, businesses requesting permits or seeking to enter into contracts **MUST** provide **ONE** of the following forms of Workers' Compensation insurance to the government entity issuing the permit or entering into a contract:
 - [CE-200](#) - Certificate of Attestation of Exemption from NYS Workers' Compensation **and/or** Disability Benefits Coverage (*Form CE-200 can be filled out electronically on the Board's website, www.wcb.state.ny.us under the heading "Forms." Applicants filing electronically are able to print a finished Form CE-200 immediately upon completion of the electronic application. Applicants without access to a computer may obtain a paper application for the CE-200 by writing or visiting the Customer Service Center at any District Office of the Workers' Compensation Board. Applicants using the manual process may wait up to four weeks before receiving a CE-200. Once the applicant receives the CE-200, the applicant can then submit that CE-200 to the government agency from which he/she is getting the permit, license or contract.*) **PLEASE NOTE:** This form can be used for proof of both Workers' Compensation and Disability coverage.
 - [C-105.2 \(9/07\)](#) - Certificate of Workers' Compensation Insurance (the insurance carrier will send this form to the government entity upon request). **PLEASE NOTE:** The State Insurance Fund provides its own version of this form, the U-26.3, which **IS** acceptable.
 - [SI-12](#) - Certificate of Workers' Compensation Self-Insurance (the business calls the Workers Compensation Board's Self-Insurance Office at 518-402-0247).
 - [GSI-105.2](#) - Certificate of Participation in Workers' Compensation Group Self-Insurance (the business's Group Self-Insurance Administrator will provide this form to the government entity upon request).

If a business does not use the CE-200 certificate (see above) as its proof of Disability Insurance, it **MUST** provide **ONE** of the following forms of Disability Insurance to the government entity issuing the permit or entering into a contract:

- [DB-120.1](#) - Certificate of Disability Benefits Insurance
- [DB-155](#) - Certificate of Disability Benefits Self Insurance

PLEASE NOTE: The following forms are **NOT** acceptable proof of Workers' Compensation or Disability Insurance coverage:

- ACCORD Forms
- C-105 Postings
- DB-120 Postings

BUSINESSES WITH QUESTIONS REGARDING THE LAW AND ITS REQUIREMENTS ARE STRONGLY ENCOURAGED TO CONTACT [STEVE CARBONE](#) DIRECTLY AT THE WORKERS' COMPENSATION BOARD BUREAU OF COMPLIANCE AT (518) 486-6307 OR VIA EMAIL AT STEVE.CARBONE@WCB.STATE.NY.US