

**MINUTES OF THE REGULAR MEETING OF THE  
277<sup>TH</sup> MEMBERS' MEETING OF THE  
HOUSING TRUST FUND CORPORATION  
HELD ON JANUARY 27, 2011 AT 3:00 P.M. AT  
641 LEXINGTON AVENUE  
NEW YORK, NEW YORK 10022**

Locations: 641 Lexington Avenue, New York, New York 10038 and Capital  
Building, Room 143, Albany, New York, 12209

MEMBERS

PRESENT:

Brian E. Lawlor, Chairman  
Judd S. Levy, Member  
Jennifer McCormick, Member

OTHER PARTICIPANTS:

Marian Zucker	President – OFD*
Michael Skrebutenas	President – OHP
Joseph Rabito	President – OCR
Gary R. Connor	Counsel
Frank Markowski	Assistant Treasurer
Sean P. Shea	Secretary
Barbara Wigzell	SEQRA Officer

**The first item on the agenda was the Approval of the Minutes of the December 9, 2010 Meeting.** Mr. Shea stated the word “office” in the second last line of the resolved paragraph of the Amendment to the By Laws should read “officer. After full discussion, the minutes of the October 28, 2010 meeting, as amended, were deemed approved.

**The next item on the agenda was the report of the Chief Executive Officer.** Mr. Lawlor distributed a compilation of accomplishments of all the members of HCR over the past four years. Mr. Lawlor noted on the funding rounds for various Housing Trust Fund and Housing Finance Agency programs were in under way process referenced the reports of the Presidents contained in the written package and asked for questions. There were no questions.

**The next item on the agenda was the Treasurer's Report.** There were no questions on the Treasurer's report in the board package.

**The next item on the agenda was the Community Development Block Grant Program awards to Eligible Applicants.** Mr. Rabito presented a brief overview of the proposal awards and then presented the resolution to the Members for their consideration. After full discussion and upon motion duly made by Ms. McCormick, seconded by Mr. Levy and unanimously approved, the following motion was adopted:

**A RESOLUTION OF THE NEW YORK STATE HOUSING TRUST FUND CORPORATION AUTHORIZING AND DIRECTING THE PRESIDENT OF THE OFFICE OF COMMUNITY RENEWAL, OR OTHER AUTHORIZED OFFICER OF THE CORPORATION, UPON SATISFACTORY COMPLIANCE WITH ANY PRE-CONTRACT CONDITIONS AS ARE REQUIRED BY STATUTE OR REGULATION, TO ENTER INTO AWARD AND REGULATORY AGREEMENTS UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WITH THE APPLICANTS LISTED BELOW IN THE AMOUNTS LISTED BELOW AND UPON SUCH TERMS AND CONDITIONSS AS ARE SET FORTH IN THE ANNEXED BRIEFING REPORTS:**

**Economic Development**

<b>County of Greene (12 new low and moderate income positions; 1352 total new positions; retention of 14 total new positions)</b>	<b>477ED740-11 \$ 216,000</b>
<b>County of Oneida (13 new low and moderate income positions; 14 total new positions)</b>	<b>846ED739-11 \$ 210,000</b>
<b>County of Rensselaer (11 new low and moderate income positions; 20 total new positions)</b>	<b>975ED748-11 \$ 295,000</b>

**Small Business Assistance Program**

**Town of Hamden (5 new low and moderate income positions;**

**5 total new positions)**

**497SB747-11 \$ 62,000**

**The next item on the agenda was the SEQRA resolution.** After a full discussion and upon motion duly made by Mr. Levy, seconded by Ms. McCormick and unanimously approved, the following motion was adopted:

**A RESOLUTION FOR THE CORPORATION TO ACCEPT THE REPORT OF THE SEQRA COMMITTEE ATTACHED HERETO CONDITIONAL UPON THE SATISFACTORY RESOLUTION OF ANY ADVERSE CONDITION IDENTIFIED THEREIN AND A RESOLUTION FOR THE CORPORATION TO CLASSIFY THE FOLLOWING PROJECT AS UNLISTED, THE DETERMINATION AS LISTED IN THE RIGHT HAND COLUMN BE MADE AND THAT NO FURTHER ACTION IS REQUIRED:**

**Two Plus Four Construction Company, Inc. 20106032**

**Neg. Declaration**

**AND BE IT FURTHER RESOLVED THAT THE SEQRA OFFICER FOR THE OFFICE OF FINANCE AND DEVELOPMENT, OR THE PRESIDENT FOR THE OFFICE OF FINANCE AND DEVELOPMENT IN THE SEQRA OFFICER'S ABSENCE, IS AUTHORIZED AND DIRECTED TO IMPLEMENT THE DETERMINATIONS OF THE CORPORATION AS MADE ABOVE.**

**The next item on the agenda was a resolution to extend the contract with Elation Systems, Inc.** After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. McCormick and unanimously approved, the following motion was adopted:

**A RESOLUTION AUTHORIZING AND DIRECTING THE TREASURER OR ASSISTANT TREASURER TO NEGOTIATE AND ENTER INTO A CONTRACT EXTENSION WITH ELATION SYSTEMS, INC. FOR THE PROVISION OF WEB-BASED LABOR AND COMPLIANCE REPORTING SYSTEMS FOR FEDERAL DAVIS-BACON ACT AND MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE REQUIREMENTS UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 FOR A PRICE OF NINETY FOUR THOUSAND TWO HUNDRED DOLLARS (\$94,200) FOR A TERM TO EXPIRE NO LATER THAN DECEMBER 31, 2011.**

There being no further business, the meeting adjourned upon the motion of Mr. Levy which was seconded by Mr. Lawlor and unanimously approved.

Dated: January 27, 2011



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Sean P. Shea, Secretary