

**MINUTES OF THE GOVERNANCE COMMITTEE MEETING OF THE
HOUSING TRUST FUND CORPORATION (“HTFC”)
HELD ON APRIL 14, 2016 AT 10:00 A.M.**

Locations: 641 Lexington Avenue, New York, NY 10022 and
State Capitol Building, Room 131, Albany, NY 12207
Hampton Plaza, Commissioner’s Conference Room, Albany, NY 12207
Locations connected by video-conference

MEMBERS PRESENT:

James S. Rubin, Chairman
Marian Zucker representing William C. Thompson, Member

OTHERS PRESENT:

Mark Colon
Stephanie Davis
Sean Fitzgerald
Veronica Flanders
Maralyne Fleischman
Wanda Graham
Michael Kendall (DOB)
Chris Leo
Betsy Mallow
Stacey Mickle
Lisa Pagnozzi
Adam Schuman
Eu Ting-Zambuto
RuthAnne Visnauskas

There was a quorum with two Members present. Chairman Rubin made a motion to call to order the meeting of the Members of HTFC. The motion was seconded by Ms. Zucker.

The first item on the agenda was the approval of the minutes of the Governance Committee meeting held on January 28, 2016. The minutes were deemed approved.

The second item on the agenda was a resolution adopting the administrative budget. Ms. Mickle presented the annual budget request, which includes the budget and financial plan previously submitted and approved by the Members. She indicated that the annual budget request contains additional details on the administrative and program budget. She noted minor revisions to the submission, which included that the budget for the Hope/RESTORE Program fall under the Office of Community Renewal and that the Medicaid Redesign Team Program funds are inadvertently listed as available, but the funds have not yet been defined in the final budget of the housing plan.

Ms. Zucker moved to adopt the resolution; Chairman Rubin seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby adopt the annual budget.

Section 2. The Treasurer or other authorized officer is hereby authorized to publish, file, or report the budget in accordance with the requirements of the Public Authorities Law or other governing regulations, as applicable.

Section 3. This resolution shall take effect immediately.

The third item on the agenda was a resolution adopting the goal plan for the Service-Disabled Veterans-Owned Business Program. Ms. Graham presented the goal plan and highlighted that the areas of opportunity applicable for the HTFC/DHCR Goal Plan are commodities and technology with 6% goal.

Ms. Zucker moved to adopt the resolution; Chairman Rubin seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby approve the Service-Disabled Veteran-Owned Business Program Master Goal Plan for fiscal year 2016-2017.

Section 2. The Members hereby authorize the Director of the Office of Economic Opportunity and Partnership Development or her designated staff to submit, publish, and administer the Goal Plan in accordance with the requirements of the State Executive Law and relevant regulations.

Section 3. This resolution shall take effect immediately.

There being no unfinished business, Chairman Rubin moved to adjourn the meeting; Ms. Zucker seconded the motion, and the meeting was adjourned at 10:30 a.m.