



ADDENDUM

Request for Proposals (RFP) for Business Application Modernization (“BAM”) Project, amended as of August 18, 2015

AMENDMENT No. 9 (August 18, 2015)

Below is a summary list of Amendment Number 9.

- The Deadline for Submission of Proposals has been extended to August 27, 2015 at 12:00 P.M. EDT. Section 5, entitled “Calendar of Events and Milestones” is hereby amended as follows:

Event	Date
Issuance of RFP	June 15, 2015
Registration and Bidders’ Questions Due for Pre-Proposal Conference	June 22, 2015, 12:00 pm EDT
Anticipated Pre-Proposal Conference	June 24, 2015, 2:00 pm
Deadline for RFP Questions	August 12, 2015, 12:00 pm, EDT
Deadline for Responses to RFP Questions	August 14, 2015
Deadline for Submission of Proposals	August 27, 2015, 12:00 pm, EDT
Interview Notification (if needed)	Week of September 21, 2015
Interview for Selected Proposers	Week of September 28, 2015
Anticipated Selection Date	November 12, 2015*
Anticipated Date for Execution of Contract	November 30, 2015



Homes and Community Renewal

ADDENDUM

Request for Proposals (RFP) for Business Application Modernization ("BAM") Project, amended as of August 14, 2015

AMENDMENT No. 8 (August 14, 2015)

Below is a summary list of Amendment Number 8.

- The MWBE & EEO Policy Statement (Model) form, PROC-4 has been revised to reflect the combined goal of 35% for MWBE Participation and specific goals of 17.5% for Minority Owned Business Enterprise participation and 17.5% for Women-Owned Business Enterprise participation.
- The Deadline for Submission of Proposals has been extended to August 24, 2015 at 3:00 P.M. EDT. Section 5, entitled "Calendar of Events and Milestones" is hereby amended as follows:

Event	Date
Issuance of RFP	June 15, 2015
Registration and Bidders' Questions Due for Pre-Proposal Conference	June 22, 2015, 12:00 pm EDT
Anticipated Pre-Proposal Conference	June 24, 2015, 2:00 pm
Deadline for RFP Questions	August 12, 2015, 12:00 pm, EDT
Deadline for Responses to RFP Questions	August 14, 2015
Deadline for Submission of Proposals	August 24, 2015, 3:00 pm, EDT
Interview Notification (if needed)	Week of September 21, 2015
Interview for Selected Proposers	Week of September 28, 2015
Anticipated Selection Date	November 12, 2015*
Anticipated Date for Execution of Contract	November 30, 2015



Homes and Community Renewal

ADDENDUM

Request for Proposals (RFP) for Business Application Modernization ("BAM") Project, amendments to RFP Attachments amended as of August 11, 2015

AMENDMENT No. 7 (August 11, 2015)

Below is a summary list of Amendment Number 7.

Attachment_04_NYSHCR_Application_Data_Flow changes:

Phase 1:

- HRIS to Payroll integration point changed to bilateral integration between both applications.
- TVS integration point changed to manual process.
- **ADP** to **Payroll** integration point changed to manual. An ADP export is manually run and then the exported file is manually imported into **Payroll** via an import process.
- **Emphasys** to **TMPS** integration point changed to manual. An Emphasys export is manually run and then the exported file is manually imported into **TMPS** via an import process.

Phase 1 through Phase 5:

- Modified the SHARS integration points Emphasys, EIS, AHC, and MIF to Emphasys, EIS, and AHC.
- Added Housing Report Card web application to NYSHCR Upstate Systems with an integration points from SHARS and MIF.
- HUD Extract future state changed from "ERP Solution" to "Remain As Is" which is denoted by the black border.
- HUD Integration point with HUD website now shown as manual process.

Phase 2A:

- Removed integration point from EIS to HUD Extract.

Phase 2A through Phase 4:

- **Emphasys to Bond Administration/Debt Service Management Solution** integration point changed to TBD.

Phase 2B through Phase 5:

- Removed integration point from Property Asset Management to HUD Extract.
- Added integration point from ERP Solution to HUD Extract.

Phase 4 through Phase 5:

- Added MWBE (Fair Housing) Web App.
- Removed the integration point from Property Asset Management to MWBE (Fair Housing) as the ERP will be feed data from Property Asset Management system, as proposed by Gartner, vendor to propose feasibility.
- Moved the integration point from MWBE (Fair Housing) to the ESD system and moved it to point from the ERP solution to the ESD system.

Attachment_01_NYSHCR_Application_Descriptions changes:

- Added a new section for HUD reporting to the end of the document **Attachment_01_NYSHCR_Application_Descriptions**.

Attachment_08_NYSHCR_Requirements_Matrix changes:

- New rows 11-18 have been added in the Payroll Integration tab



Homes and Community Renewal

ADDENDUM

Request for Proposals (RFP) for Business Application Modernization (“BAM”) Project, amended as of July 23, 2015

AMENDMENT No. 6 (August 3, 2015)

Section 5, entitled “*Calendar of Events and Milestones*” is hereby amended as follows:

Event	Date
Issuance of RFP	June 15, 2015
Registration and Bidders’ Questions Due for Pre-Proposal Conference	June 22, 2015, 12:00 pm EDT
Anticipated Pre-Proposal Conference	June 24, 2015, 2:00 pm
Deadline for RFP Questions	August 12, 2015, 12:00 pm, EDT
Deadline for Responses to RFP Questions	August 14, 2015
Deadline for Submission of Proposals	August 20, 2015, 12:00 pm, EDT
Interview Notification (if needed)	Week of September 21, 2015
Interview for Selected Proposers	Week of September 28, 2015
Anticipated Selection Date	November 12, 2015*
Anticipated Date for Execution of Contract	November 30, 2015

Revised: The Insurance Requirement provisions in Subsection 6.8 are hereby deleted in their entirety and replaced with the following Subsection 6.8 Insurance Requirements:

Note: The following insurance requirements are applicable to a general contractor that provides a total solution.

6.8 Insurance Requirements

The successful Proposer, at its own expense, must provide and keep in full force and effect during the term of an awarded contract and for a period of five (5) years thereafter, the kinds and minimum amounts of insurance coverages as indicated below or as required by applicable law, whichever is greater, with insurers in good standing, possessing an A.M. Best rating of not less than A VII, and authorized to do business under the laws of the State(s) and/or Count(y)ies where performance of the services performed for the BAM Project occurs, and if such ratings are no longer available, with a comparable rating from a recognized insurance rating agency. The Agency reserves the right to modify these insurance requirements.

6.8.1 Comprehensive General Liability

Comprehensive General Liability written on an occurrence coverage form, including, without limitation, Bodily Injury and Property Damage Liability, Products and Completed Operations Liability, Contractual Liability and Personal and Injury Liability. The minimum limits are One Million U.S. Dollars (USD 1,000,000) per each occurrence, Two Million U.S. Dollars (USD 2,000,000) aggregate (Products and Completed Operations) and Four Million U.S. Dollars (USD 4,000,000) general aggregate.

6.8.2 Workers' Compensation and Employers' Liability

Worker's Compensation and Employers' Liability with statutory coverage for Workers' Compensation and minimum limits of One Million U.S. Dollars (USD 1,000,000) per accident, One Million U.S. Dollars (USD 1,000,000) disease (each employee), and One Million U.S. Dollars (USD 1,000,000) disease (policy limit) for Employers' Liability or coverage and limits complying with all regional, country, State and local requirements applicable to the services performed for the BAM Project.

6.8.3 Technology Errors and Omissions Liability

Technology Errors and Omissions Liability with limits of Fifteen Million U.S. Dollars (USD 15,000,000) covering all services provided by the successful Proposer including without limitation the following: consulting, data processing, programming, system integration, implementation and testing, software development and/or customization, installation, distribution or maintenance, systems analysis or design, training, staffing or other support services, any electronic equipment, computer hardware or software developed, manufactured, distributed, licensed, marketed or sold. The successful Proposer shall also purchase at its sole expense, an extended Discovery Clause coverage of not less than five (5) years after work is completed if coverage is cancelled or not renewed.

6.8.4 Fidelity Bond – Commercial Blanket Fidelity Bond Insurance

Fidelity Bond – Commercial Blanket Fidelity Bond Insurance including a customer protection endorsement, with limits of Ten Million U.S. Dollars (USD 10,000,000). Said bond shall cover, without limitation, computer crime. HFA shall be named as an additional insured and a loss payee as its interests may appear.

6.8.5 Umbrella/Excess Liability

Umbrella/Excess Liability with minimum limits of Fifteen Million U.S. Dollars (USD 15,000,000) each occurrence and aggregate covering the insurance required in Sections 6.8.1, 6.8.2 and 6.8.6.

6.8.6 Automobile Liability

Automobile Liability One Million U.S. Dollars (USD 1,000,000) per person One Million U.S. Dollars (USD 1,000,000) per accident covering bodily injury (including death), and property damage for all vehicles that the successful Proposer owns, hires or leases.

6.8.7 The Agency, its Affiliates, and its and their directors, officers, employees, and agents shall be named as additional insured under each such policy of insurance obtained by the successful Proposer (except on Workers Compensation).

6.8.8 The foregoing insurance requirements set forth the minimum amounts and scopes of coverages to be maintained by the successful Proposer and not to be construed in any way as a limitation on the successful Proposer's liability under an awarded contract. The insurance coverages shall be primary and will not participate with, nor will be excess over, any valid and collectable insurance or program of self-insurance carried or maintained by the Agency.

6.8.9 The Agency shall have the right to review and approve the proposed forms of policies and terms of coverage for all insurance required above, prior to execution of a contract. The successful Proposer shall furnish Certificates of Insurance, evidencing all of the foregoing insurance coverages, prior to or upon execution of a contract. Full copies of the actual policies required above shall be furnished to the Agency upon request. The Agency must be specifically endorsed to all liability policies as an Additional Insured (except on Workers Compensation) and as a Loss Payee on the Fidelity Bond policy. All of the above-described policies shall provide that no less than thirty (30) days prior written notice of cancellation, modification, reduction in coverage or non-renewal shall be given to the Agency. The failure of the successful Proposer to comply with any of the terms of these policies shall not adversely affect the coverage thereunder in favor of the Agency. Certificates of Insurance evidencing any modification, renewal or replacement of any of these insurance coverages shall be furnished to the Agency within ten (10) days after such modification, renewal or replacement; provided, however, that no such coverage shall be modified or replaced without the prior written consent of the Agency. In the event that any services performed for the BAM Project under an awarded contract are to be rendered by persons other than the successful Proposer's own employees, the successful Proposer shall arrange for such persons to forward to the Agency, prior to commencement of BAM Project related services by them, Certificates of Insurance evidencing such amounts, in such form, and with such insurance companies as are satisfactory to the Agency.



Homes and Community Renewal

ADDENDUM

Request for Proposals (RFP) for Business Application Modernization ("BAM") Project

AMENDMENT No. 5 (July 23, 2015)

The RFP was amended as of July 23, 2015. Both clean and black lined versions of the Amended RFP are posted to the website and include Amendments Numbers 1 through 5 herein.

Below is a summary list of Amendment Number 5.

- *RFP Cover Page*: Revised proposal submission date from to *August 14, 2015* and added "*Amended as of July 23, 2015*"
- Page following RFP Cover Page: overall revisions to the RFP that address the following items: (i) HFA's intent to enter into a single contract that provides a total solution; (ii) proposals for a specific component of the total solution; and (iii) insurance requirements
- Added *Attachment 12* to Tab 2 of "*Checklist*"
- Revised overall MWBE goals in Section 4.1 entitled "*Minority and/or Women Owned Business Participation*" from 30% to "*35%*", and MBE and WBE goals from 15% to "*17.5%*," respectively

- Revised Section 5, entitled “*Calendar of Events and Milestones*”

Event	Date
Issuance of RFP	June 15, 2015
Registration and Bidders’ Questions Due for Pre-Proposal Conference	June 22, 2015, 12:00 pm EDT
Anticipated Pre-Proposal Conference	June 24, 2015, 2:00 pm
Deadline for RFP Questions	July 31, 2015, 12:00 pm, EDT
Deadline for Responses to RFP Questions	August 5, 2015
Deadline for Submission of Proposals	August 14, 2015, 12:00 pm, EDT
Interview Notification (if needed)	Week of August 24, 2015
Interview for Selected Proposers	Week of September 8, 2015
Anticipated Selection Date	October 15, 2015*
Anticipated Date for Execution of Contract	November 17, 2015

- Revised Section 6.2, entitled “*Pre-Proposal Conference (“Conference”)*” by adding information that includes, but is not limited to, a WEBEX.
- Section 6.8.3, entitled “*Errors and Omissions Liability Errors and Omissions (or Professional Liability)*”. Note: these insurance requirements are currently being reviewed by the Agency. Any revisions to the insurance requirements in Section 6.8 entitled “*Insurance Requirements*” will be incorporated into the finalized Master Services Agreement.
- Section 8.2 entitled “*General Technical Landscape*”
 - In subsection (vii), deleted “*and Insure/IMS*”
 - In subsection (viii), deleted “*and*”
 - In subsection (ix), added a semicolon and the word “*and*”

- Added a new subsection “(x)” to read as follows:

“insurance system (“Insure”) to manage insurance policies for properties”
- In the table entitled “Requirements Matrices,” added “*other areas, including*” to description of Attachment_08_NYSHCR_Requirements_Matrix

Added “*Attachment_12_NYSHCR_Reports_Inventory_Matrix, A listing of current reports produced by each application.*”
- Section 8.3, entitled “*Phased Approach,*”
 - Added “*and Attachment 12 NYSHCR_Reports_Inventory_Matrix*”
 - Added the following paragraph:

“Note specific dependencies to State systems managed by ITS (the State’s Information Technology Services), i.e. not specific to the Agencies at 641 Lexington Avenue, NY, NY, e.g. SHARS (Statewide Housing Activity Reporting System), which handles project tracking and reporting, must be factored in as integration points with various Agency applications, including AHC, EIS, Emphasys and MIF. Also, SHARS is scheduled to be replaced by the State, but the Agency currently does not have a timeline for it.”
- Subsection 8.3.1a of Section 8.3, entitled “*Core Finance and Accounting,*” deleted “*Insurance*” bullet
- Subsection 8.3.1c of Section 8.3 entitled “*Loan Origination and Servicing / Mortgage Billing (Multi-Family)*” added the following bullet “*Insurance Mortgage System (Insure/IMS)*”
- Subsection 8.3.2b of Section 8.3 entitled “*Phase 2b,*” added “*and Insurance System (Insure – VFP 8)*”
- Subsection 8.4.1 of Section 8.4 entitled “*Initial Analysis*” revised the word “Matrix” to “*Matrices*”

Added “*Attachment_07_NYSHCR_Outlier_Functionality_Matrix*”

Added “*and Attachment_12_NYSHCR_Reports_Inventory_Matrix*”

- Added a new *Subsection 8.4.3.1* to subsection 8.4.3 entitled “*Training and Change Management*” to read as follows:

“The successful Proposer will develop and provide a plan for transitioning the Agency(ies) employees and contractors from their current way of working with legacy system and manual processes to the new system. This will require a plan to address process documentation, use case scenarios, reporting, and end user training. Explain how training and change management will be addressed.”

- Renumbered Subsection 8.4.4 entitled “*Go Live and Initial Production Support*” to *Section 8.4.3.2* of subsection 8.4.3 and deleted the contents in this subsection in its entirety and replaced it to read as follows:

“The successful Proposer will ensure the successful transition of the Agencies’ systems to the new production environment and on site post go-live support for a period of 45 days. The successful Proposer will also assist with knowledge transfer and successful transition to a long term production support model for the Agency and its Affiliates. This will include the estimated resource needs and estimated cost for the Agency’s ongoing operational support and maintenance.”

- Subsection 8.5.1 of Section 8.5 entitled “*Disaster Recovery Plan (“DRP”) / Business Continuity Plan (“BCP”)*” deleted the contents in its entirety and replaced it to read as follows:

The successful Proposer will review the Agencies’ current DRP/BCP and provide, at a minimum, the same level of service in the proposed solution, whether the solution; including the software, computing or data, is hosted on premise or hosted virtually. (see [Attachment 05 NYSHCR Gartner Final Report](#)).

A list of Service Level Agreements (SLAs) should be provided.

- Subsection 8.8 of Section 8 entitled “*Work Location*” deleted the contents in its entirety and replaced it to read as follows:

“The successful Proposer must deploy its core team members on-site at HFA’s Lexington Avenue location in New York City. Any work to be performed remotely must be identified in the proposal and approved.”

- Subsection 10.2.3a of subsection 10.2.3 entitled “*Ability to Meet the Functional and Technical Requirements, Requirements Matrices,*” added *Attachment_12_NYSHCR_Reports_Inventory_Matrix*
- Subsection 10.2.4.5a of subsection 10.2.4.5 entitled “*Staff Qualifications and Key Staff*” deleted the following provision:

In this section of the Technical Proposal, Proposers should demonstrate that proposed staff has the necessary knowledge and demonstrated ability to provide the services required by this RFP. The Agency reserves the right to reject any proposed staff member's participation in the engagement. The Agency will review and approve substitutions in staff from those proposed. Any staff substitutions will require that new staff have qualifications meeting or exceeding the qualifications of the staff included in the Proposal's proposal.

Key staff for the proposed work, unless indicated otherwise in this RFP, may include the following roles:

Add replaced it to read as follows:

“In this section of the Technical Proposal, Proposers should demonstrate that proposed staff has the necessary knowledge and demonstrated ability to provide the services required by this RFP. The Agency reserves the right to reject any proposed staff member's participation in the engagement. The Agency will review and approve substitutions in staff from those proposed. Any staff substitutions will require that new staff have qualifications meeting or exceeding the qualifications of the staff included in the Proposal's proposal.

Key staff for the proposed work, unless indicated otherwise in this RFP, may include the following roles:”

Revised “Trainer” bullet to “*Change Management Lead*” and added the following bullets:

- *Reporting Lead*
- *Training Lead*
- Revise attachments referenced in first bullet of Subsection 10.2.4.5d of subsection 10.2.4.5 entitled “*Project Approach*” from *Attachments_07_and_08,_NYSHCR_Outlier_Functionality_Matrix_and_NYSHCR_Requirements_Matrix* (“Attachments 07 and 08”), respectively to:

Attachment_07_NYSHCR_Outlier_Functionality_Matrix,
Attachment_08_NYSHCR_Requirements_Matrix and
Attachment_12_NYSHCR_Reports_Inventory_Matrix

- Add a new *Subsection 10.2.4.5h* to subsection 10.2.4.5 entitled “*Change Management and Complexity*” to read as follows:

The Proposer should provide a summary of the scale and complexity of change for the Agencies impacted by this solution based on the number of systems, process changes and user base.

- Subsection 11.1 of Section 11 entitled “*The Selection Process*” added (*SHARS*) to seventh bullet and added the following new bullet:
 - *Training and change management strategy & approach*
- Subsection 11.3 of Section 11, corrected typographical error in subsection title “*Interviews*”
- Added new Subsection 12.3.1 to subsection 12.3 entitled “*The Use of New York State Agency Software and Licensing Pricing*” to read as follows:

“The Agency is committed to leveraging agreements with preferred software and licensing vendors. The successful Proposer will use the best pricing available from Agency and Agency Affiliate agreements and contracts where available for any and all 3rd party technology, software and/or hosting costs. Please refer to the Master Services Agreement, “Use of Third Party Content or Technology” section for more information.”
- Subsection 12.4 of Section 12 entitled “*Appendices*” added the *SLA* and *Attachment_12_NYSHCR_Application_Reports_Inventory* to the zip file

Also, added “*SF Loan Orig & Servicing*” tab to *NYSHCR Requirements Matrix* and minor verbiage revisions were added to *641 Lex Application Data Flows*

Revisions to Attachments (replaced Zip File to reflect amended attachments)

- Attachment_01_NYSHCR_Application_Descriptions: Added Debt Issuance description
- Attachment_01_NYSHCR_Application_Descriptions: Added Multi-Family Underwriting description
- Attachment_04_NYSHCR_Application_Data_Flow: Added verbiage to CD Importer
- Attachment_07_NYSHCR_Outlier_Functionality_Matrix: AHC Interfaces - Slight verbiage change to SHARS interface
- Attachment_07_NYSHCR_Outlier_Functionality_Matrix: EIS Interfaces - Added SHARS requirement
- Attachment_07_NYSHCR_Outlier_Functionality_Matrix: MIF Interfaces - Added SHARS requirement
- Attachment_08_NYSHCR_Requirements_Matrix: Added Debt Issuance requirements tab
- Attachment_08_NYSHCR_Requirements_Matrix: Added Multi-Family Underwriting requirements tab

Added Zip File to include two schedules in the Master Services Agreement

- Schedule_03.5.1_New_York_State_Housing_Finance_Agency_Service_Level_Agreement
- Schedule_10.1_NYSHCR_Business_Continuity_Plan



ANDREW M. CUOMO
Governor

JAMES S. RUBIN
Commissioner/CEO

ADDENDUM
Request for Proposals (RFP) for Business Application
Modernization (“BAM”) Project

AMENDMENT No. 4 (July 10, 2015)

This following section(s) of this RFP have been revised and amended:

Amended Sections

- a) Amendment of Section 5 "Calendar of Events and Milestones" of the RFP. The Agency hereby amends Section 5 of the RFP as follows:

Event	Date
Issuance of RFP	June 15, 2015
Registration and Bidders’ Questions Due for Pre-Proposal Conference	June 22, 2015, 12:00 pm EDT
Anticipated Pre-Proposal Conference	June 24, 2015, 2:00 pm
Deadline for RFP Questions	July 28, 2015, 12:00 pm, EDT
Deadline for Responses to RFP Questions	August 4, 2015
Deadline for Submission of Proposals	August 12, 2015, 12:00 pm, EDT
Interview Notification (if needed)	Week of August 24, 2015
Interview for Selected Proposers	Week of September 8, 2015
Anticipated Selection Date	October 15, 2015*
Anticipated Date for Execution of Contract	November 17, 2015

- b) Amendments relating to Sections 6.8 and 10.4.1 of the RFP relating to insurance requirements: **The Agency is reviewing the insurance requirements and anticipates posting amendments to these requirements the week of July 13, 2015.**



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ADDENDUM
**Request for Proposals (RFP) for Business Application
Modernization (“BAM”) Project**

AMENDMENT No. 3 (July 9, 2015)

Section 4.1 of the RFP (“Minority and/or Women Owned Business Enterprise Participation”) has been amended to reflect a revision of the Agency’s overall MWBE participation goal from 30% to 35% (with the MBE participation goal set at 17.5% and the WBE participation goal set at 17.5%).

Section 4.1 is hereby amended as follows:

4.1 Minority and/or Women Owned Business Enterprise Participation

The Agency and its Affiliates are committed to awarding contracts to firms that are dedicated to diversity and provide high-quality services. The Agency strongly encourages firms that are certified by the State as MWBEs, as well as firms that are not yet certified, but have applied for certification, to submit responses to this RFP. All MWBE firms submitting proposals to this RFP should be registered as such with the State’s Department of Economic Development. For MWBE firms that are not certified but have applied for certification, please provide evidence of filing, including the filing date.

The Agency is required to implement the provisions of Article 15-a and 5 NYCRR Parts 142-144 (“**MWBE Regulations**”) for all Agency contracts, as defined therein, with a value in excess of \$25,000. The Agency strongly encourages joint ventures of MWBE firms with majority firms and MWBE firms with other MWBE firms. For assistance identifying MWBE partners, contact Ms. Lisa G. Pagnozzi, Contract Administrator at Lisa.Pagnozzi@nyshcr.org.

For purposes of this solicitation, the Agency hereby establishes an overall goal of 35% of total contract expenditures for MWBE participation, 17.5% for minority-owned business enterprises (“**MBEs**”) and 17.5% for women-owned business enterprises (“**WBEs**”).



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ADDENDUM
**Request for Proposals (RFP) for Business Application
Modernization (“BAM”) Project**

AMENDMENT No. 2 (July 9, 2015)

The New York State Housing Finance Agency (“Agency”) is pleased to announce that a WEBEX will be made available to Prospective Proposers seeking to participate in the Pre-Proposal Conference on **Wednesday, June 24, 2015 at 2:00 PM EDT.**

Section 6.2 of the RFP, “Pre-Proposal Conference (“Conference”)” is hereby amended as follows:

Proposers bear any and all costs related to their attendance at the Conference (such as travel and other expenses). **Electronic devices, such as recording devices, video cameras, etc. must be silenced during the Conference.**

A WEBEX session will be provided to Prospective Proposers seeking to participate from remote locations during the Conference. Prospective Proposers shall access the WEBEX registration information noted below:

WEBEX Topic: BAM Pre-Bid Conference
Date: Wednesday, June 24, 2015
Time: 2:00 pm, Eastern Daylight Time (New York, GMT-04:00)
Meeting Number: 649 636 641
Meeting Password: aa8899
Webex Information: To Join the Webex Online Meeting, please access the link below:
<https://meetny.webex.com/meetny/j.php?MTID=m40eee1b4630a306a66f3a0cbe5043277>

Audio Conference information:

Local: 1-518-549-0500

Toll Free: 1-844-633-8697

Alternate Toll Free - (For callers not able to call the 844 Toll Free Number): 1-866-776-3553

Additionally, Proposers must submit their questions via the Online Chat of the WEBEX during the Conference.



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ADDENDUM
**Request for Proposals (RFP) for Business Application
Modernization (“BAM”) Project**

AMENDMENT No. 1 (June 18, 2015)

Section 5 of the RFP, “Calendar of Events and Milestones” contained a typographical error which specifies that the Deadline for Submission of Proposals was July 30, 2015, 12:00 pm, EDT. **The Deadline for Submission of Proposals is July 29, 2015, 12:00 pm, EDT.**

The above Section is hereby amended as follows:

Event	Date
Issuance of RFP	June 15, 2015
Registration and Bidders’ Questions Due for Pre-Proposal Conference	June 22, 2015, 12:00 pm EDT
Anticipated Pre-Proposal Conference	June 24, 2015, 2:00 pm
Deadline for RFP Questions	July 15, 2015, 12:00 pm, EDT
Deadline for Responses to RFP Questions	July 20, 2015
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Anticipated Date for Execution of Contract	November 17, 2015