

REQUEST FOR PROPOSALS
Local Administration of HUD Housing Choice Voucher Program
Washington County, New York
November 14, 2011
RFP #HTFC-040112

Questions and Answers

Question: Does the entity submitting an RFP have to be an entity that is currently administering a Housing Choice Voucher Program and can provide SEMAP Scores? If no, how should an entity that does not currently administer a program such as the HCV program answer questions specific to this item?

Answer: The RFP solicits proposals for servicing of an existing Section 8 Voucher Program caseload in Washington County. To ensure compliance with applicable program regulations governing income certifications, housing inspections and contract activities, and to avoid interruption of program services, the selected entity **must** have current knowledge and experience in administering the Housing Choice Voucher Program.

As stated in Section II.B. (Capacity) of the RFP:

"To be eligible, respondents must have current and direct experience in all aspects of HCV Program administration".

That same section of the RFP further provides that:

Respondents must either be:

- 1) a Public Housing Agency currently operating a HCV Program pursuant to an ACC awarded by HUD, or***
- 2) an entity currently providing subcontract services fully consistent with the scope of work indicated in Appendix 3, Scope of Work.***