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HOUSING MANAGEMENT BUREAU MEMORANDUM # 2013-B-02

To: All Federally-Assisted Housing Companies
Owners, Managing Agents and Site Managers

From: Linda Kedzierski, Federal Programs Coordinator

Date: March 8, 2013

Subject: Hurricane Sandy Victim Priority

HUD regulations require that Section 236 properties afford an admission preference to persons displaced by a presidentially declared disaster, such as Hurricane Sandy (see HUD Occupancy Handbook 4350.3 REV.-1, paragraph 4-6.B.2). This preference for disaster displaced applicants supersedes the preference afforded to veterans at Mitchell-Lama Article 2 properties (see Management Bureau Memoranda # 2010-B-06) as well as any owner-adopted preferences.

Hurricane Sandy victim priority must be documented with a FEMA application number verifying that the applicant resided in the geographically affected area at the time of the disaster or another acceptable verification method described in 4350.3 REV-1, paragraph 4-26.B.1. The listing of designated disaster counties can be found at FEMA's website: www.fema.gov/news/disasters.fema.

In accordance with HCR procedures, applications of verified Hurricane Sandy victims should be recorded in the Mitchell-Lama Waiting List (AWL) with "Hurricane Sandy" entered in the "priority" field and screened in the normal manner for program eligibility. Applicants who qualify for the preference and meet all eligibility requirements should be processed for the next available appropriately sized apartment.

Proposed apartment assignments and supporting documentation must be submitted to HCR for approval prior to admission unless the housing company has been exempted from this requirement.

If you have any questions or concerns, please e-mail me at LKedzierski@nyshcr.org.

A handwritten signature in blue ink that reads "Linda Kedzierski". Below the signature is a horizontal line, and the name "Linda Kedzierski" is printed in black text below the line.

Linda Kedzierski