

David A. Paterson  
Governor



Deborah VanAmerongen  
Commissioner

**New York State Division of Housing and Community Renewal**  
25 Beaver Street  
New York, NY 10004

**HOUSING MANAGEMENT BUREAU MEMORANDUM # 2009-B-11**

**To:** All Housing Companies  
Owners, Managing Agents and Site Managers

**From:** Robert Damico, Downstate Director  
Housing Management Bureau

**Date:** July 3, 2009

**Subject:** 2008 Data Request

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New York State Law requires DHCR to submit to the Legislature an annual report on all Mitchell-Lama housing companies. In order to prepare this report we need certain data from your housing company.

Please fill in the enclosed form based on your records for the referenced development as of December 31, 2008. Please return the form no later than Friday, July 24, 2009, to DHCR's Housing Management Bureau, 25 Beaver Street, New York, NY 10004, Attention: Mohammed Siddiqui.

Please direct any questions you may have to your Housing Management Representative or Mohammed Siddiqui at (212) 480-7340 or email him at [msiddiqui@nysdhcr.gov](mailto:msiddiqui@nysdhcr.gov).

A handwritten signature in black ink, appearing to be "R. Damico", written over a horizontal line.

Robert Damico

