

David A. Paterson
Governor



Deborah VanAmerongen
Commissioner

New York State Division of Housing and Community Renewal
25 Beaver Street
New York, NY 10004

HOUSING MANAGEMENT BUREAU MEMORANDUM # 2008-B-08

To: All Housing Companies
Owners, Managing Agents and Site Managers

From: Robert Damico, Downstate Director
Housing Management Bureau

Date: May 21, 2008

Subject: 2007 Data Request

New York State Law requires DHCR to submit to the Legislature an annual report on all Mitchell-Lama housing companies. In order to prepare this report we need certain data from your housing company.

Please fill in the enclosed form based on your records for the referenced development as of December 31, 2007. Please return the form no later than Wednesday, June 18, 2008, to DHCR's Housing Management Bureau, 25 Beaver Street, NY, NY 10004, Attention: Ms. Josie T. Melendez.

Please direct any questions you may have to your Housing Management Representative.

Thank you for your cooperation.

A handwritten signature in black ink, consisting of a large, stylized 'R' and 'D' intertwined, with a horizontal line underneath.

Robert Damico

Information Requested

<i>Development Name</i>	<i>Development No.</i>	<i>DU's</i>	<i>Location</i>
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<i>Management Rep</i>	<i>Rep Telephone</i>	<i>Rep Fax</i>	<i>Managing Agent</i>
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	<u>Prior Report</u>	<u>Current Report</u>
1) Number of households receiving assistance under each of these subsidy programs as of 12/31/07		
<i>Capital Grant, Number of Units</i>	---	_____
<i>Rental Assistance Payments, Number of Units</i>	---	_____
<i>Rental Supplements, Number of Units</i>	---	_____
<i>Section 8, Number of Units</i>	---	_____
<i>Sr. Citizen Rent Exemption, Number of Units</i>	---	_____
2) * Surcharges Collected for the Year Ended 12/31/07	---	_____
3) <u>Maximum admission income:</u>		
Admission Income Range Reported in Previous Report \$XXXXXX to \$XXXXXX		
* * For federally-assisted developments only:		
a) Income limit for 1 person family		_____
b) Income limit for largest family size		_____
* * * For non-federally-assisted developments only:		
a) Income limit for smallest (least expensive) apartment		_____
b) Income limit for largest (most expensive) apartment		_____
4) Percentage of Apts. Occupied as of 12/31/07	___%	_____