

George E. Pataki
Governor



Judith A. Calogero
Commissioner

New York State Division of Housing and Community Renewal

25 Beaver Street
New York, NY 10004

HOUSING MANAGEMENT BUREAU MEMORANDUM #2004-B-07

To: All Housing Companies
FROM: Jane I. Berrie, Director
Housing Management Bureau
Date: May 11, 2004
Subject: 2003 Data Request

New York State law requires DHCR to submit to the Legislature an annual report on all Mitchell-Lama housing companies. In order to prepare this report we need certain data from your housing company.

Please fill in the enclosed form based on your records for the referenced development as of December 31, 2003. Please return the form no later than Wednesday, May 26, to DHCR's Housing Management Bureau, 25 Beaver Street, N.Y., NY 10004, attention: Ms. Josie T. Melendez.

Please direct any questions you may have to your Housing Management Representative.

Thank you for your cooperation.

A handwritten signature in cursive script that reads "Jane I. Berrie".

Jane I. Berrie