Job Opportunities at New York State Homes and Community Renewal

Build a career while building a better community. Rewarding careers in Public Service start here!

Downstate Development Director

New York State Homes and Community Renewal (HCR) fosters the creation and preservation of high quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Andrew M. Cuomo and Commissioner James S. Rubin, ***HCR*** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low and moderate income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement and family-friendly policies.

In anticipation of passage of Governor Cuomo's historic $10 billion proposal to create 100,000 affordable housing units across the state over 5 years, HCR is currently seeking to fill a wide variety of positions. Please see our website www.nyshcr.org for more information.

The Office of Finance & Development manages ***HCR's*** multifamily and single family housing programs and bond offerings. HCR has been the most active housing bond issuer in the country in 4 of the last five years, issuing nearly $9.5 billion in tax exempt and taxable housing bonds to fund initiatives ranging in scope from mixed income rental developments to single family mortgages. Finance & Development actively engages with a range of partners including for-profit, and not for profit borrowers, municipalities, lenders, investors and other funding entities to leverage Low Income Housing Tax Credits, tax exempt bonds, single family lending programs, and a multitude of State funded programs. Our resources have helped finance over 42,000 affordable apartments and affordable homes since 2011. Finance & Development has primary responsibility for implementing many of the initiatives under the Governor's new House NY 2020 plan, an unprecedented $20 billion investment over the next five years.

The Multifamily Programs division offers financing to encourage a wide range of affordable housing, including preservation and rehabilitation of existing affordable multifamily rental housing, new construction of affordable multifamily rental housing for households of all ages, and mixed income developments for the creation of affordable multifamily rental housing in high-opportunity and high

cost rental markets. Since 2011, Multifamily Programs has funded more than 350 projects that will create or preserve over 35,000 affordable rental homes.

DUTIES & RESPONSIBILITIES:

- The Downstate Development Director will focus on development and deployment of HCR Multifamily Programs in New York City, Long Island and Westchester.
- Act as HCR's liaison with State Regional Economic Development Councils;
- Communicate HCR funding priorities, policies, and requirements at application workshops, industry conferences, and policy forums;
- Cultivate and manage relationships with not-for profit organizations, industry groups, private sector developers, and State, federal and local government partners to advance HCR's mission and partner priorities;
- Coordinate interdisciplinary teams of HCR housing professionals to provide prospective Multifamily Program applicants with accurate and comprehensive technical assistance and strategic guidance;
- Facilitate Multifamily Program project development meetings with the sponsors of awarded projects;
- Provide ongoing tracking and troubleshooting to expedite completion of Multifamily Program awarded projects and compliance with all program requirements;
- Organize exit conferences with unsuccessful applicants to Multifamily Programs with the goal educating and increasing the likelihood of success on future applications;
- Advise agency leadership on policy and funding decisions in order to maximize the impact of HCR's resources and advance State housing goals;
- Conduct quality control reviews on both Unified Funding and open window applications to ensure that applications are evaluated fairly and consistently.

QUALIFICATIONS:

- Bachelor's degree; Master's degree preferred;
- Five years housing experience, particularly multifamily housing and/or mortgage finance;
- Supervisory experience preferred;
- Excellent oral and written communication skills; proficient with Excel

This job description is not intended to be all-inclusive and employee will be expected to perform other reasonably related duties as assigned.

What we offer:

- Exciting opportunity to be part of New York's resurgence to greatness;
- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits;
- Promotional opportunity for dedicated professionals.

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TO APPLY, please send resume and cover letter to: Housingplanjobs@nyshcr.org
Please include the name of the position that you are applying for in the subject line.

New York State is an Equal Opportunity Employer (EOE)