



Homes and Community Renewal

Job Opportunities at New York State Homes and Community Renewal

Build a career while building a better community. Rewarding careers in Public Service start here!

URBAN PLANNING INTERNSHIP: WINTER/SPRING 2019 **(UNPAID)**

New York State Homes and Community Renewal (HCR) fosters the creation and preservation of high quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Andrew M. Cuomo and Commissioner RuthAnne Visnauskas, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low and moderate income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement and family-friendly policies.

The **Planning** team provides support to NYSHCR's executive and program leadership in the areas of urban planning with a specific focus on pre-development planning; land use planning; site analysis, and urban design. The team is also involved in strategic planning, policy analysis, and development when applicable.

Internship Summary

Reporting to the Director of Planning, s/he will primarily support the [Vital Brooklyn Initiative](#), New York State's comprehensive community development initiative that addresses chronic social, economic, and health disparities in central Brooklyn, one of the most underserved areas in the State. HCR serves a critical role in Vital Brooklyn: developing over 3,000 new units of affordable housing through a [Request for Proposals \(RFP\) process](#).

HCR's housing RFP is uniquely focused on developing housing with ground floor healthcare uses, linking housing and health in a wraparound services model. Vital Brooklyn works across sectors to improve access to open space, recreation, and healthy food; expand education and economic empowerment initiatives; improve community-based violence prevention; and enhance resiliency. The Planning Intern will assist in the competitive review of housing proposals to select a developer who will develop affordable housing and mixed-use developments on primarily underutilized hospital land throughout central Brooklyn. This is an exciting opportunity to play an important role in the implementation of a groundbreaking initiative.



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Essential Functions

- Work on a review team of planners, underwriters, architects, and attorneys to evaluate affordable housing proposals.
- Conduct proposal evaluation using an urban planning lens, including but not limited to the areas of: site planning and circulation; residential programming; community facility and commercial space programming; building design; streetscape and parking design; sustainability.
- Aid the Director in coordinating with internal and external review teams.
- Assist in preparation of evaluative tools such as scorecards.
- Create presentations and review materials used for internal and external review meetings.
- Conduct site analysis for future Vital Brooklyn housing sites.

Qualifications

- Bachelor's degree and currently enrolled in a Master's degree program in Urban Design, Urban Planning, Real Estate Development, or related field.
- Coursework in Urban Planning, Real Estate Development, and/or Urban Design.
- Preferred concentration in or at least demonstrated interest in affordable housing.
- Excellent oral, written, and quantitative skills.
- Exceptional problem-solving abilities.
- Ability to quickly and clearly synthesize information.
- Preferred experience with one or more analytical or design tools: Microsoft Excel, Google SketchUp, ArcGIS, Illustrator, AutoCAD, etc.
- Ability to work in a flexible, fast paced, mission driven environment.

If interested:

All candidates must submit a resume, 3 references, and letter of interest to
JobOpportunities@nyshcr.org

New York State is an Equal Opportunity Employer (EOE)