



## Homes and Community Renewal

### *Job Opportunities at New York State Homes and Community Renewal*

***Build a career while building a better community. Rewarding careers in Public Service start here!***

### **Vice President Multifamily Finance - New Construction**

**New York State Homes and Community Renewal (HCR)** fosters the creation and preservation of high quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Andrew M. Cuomo and Commissioner James S. Rubin, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low and moderate income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement and family-friendly policies.

In anticipation of passage of Governor Cuomo's historic \$10 billion proposal to create 100,000 affordable housing units across the state over 5 years, HCR is currently seeking to fill a wide variety of positions. Please see our website [www.nyshcr.org](http://www.nyshcr.org) for more information.

**The Office of Finance & Development** manages **HCR's** multifamily and single family housing programs and bond offerings. HCR has been the most active housing bond issuer in the country in 4 of the last five years, issuing nearly \$9.5 billion in tax exempt and taxable housing bonds to fund initiatives ranging in scope from mixed income rental developments to single family mortgages. Finance & Development actively engages with a range of partners including for-profit, and not for profit borrowers, municipalities, lenders, investors and other funding entities to leverage Low Income Housing Tax Credits, tax exempt bonds, single family lending programs, and a multitude of State funded programs. Our resources have helped finance over 42,000 affordable apartments and affordable homes since 2011. Finance & Development has primary responsibility for implementing many of the initiatives under the Governor's new House NY 2020 plan, an unprecedented \$20 billion investment over the next five years.

**The Multifamily Programs** division offers financing to encourage a wide range of affordable housing, including preservation and rehabilitation of existing affordable multifamily rental housing, new construction of affordable multifamily rental housing for households of all ages, and mixed income developments for the creation of affordable multifamily rental housing in high-opportunity and high



## Homes and Community Renewal

### *Job Opportunities at New York State Homes and Community Renewal*

cost rental markets. Since 2011, Multifamily Programs has funded more than 350 projects that will create or preserve over 35,000 affordable rental homes.

#### **JOB SUMMARY:**

The Vice President of Multifamily Finance—New Construction oversees the day-to-day operations of the Multifamily Finance unit working on the creation of new units of affordable housing and reports to the Senior Vice President of Multifamily Programs. The incumbent is responsible for overseeing the underwriting and approval of construction and permanent financing for the creation of new multifamily housing that utilize tax exempt and taxable bonds, tax credits, as well as a variety of housing subsidy loan sources deployed by the Agency

The incumbent is responsible for directing the development of multifamily housing financings, processing project applications through mortgage and bond closings, contributing to the creation of innovative financing structures and developing and implementing underwriting policy and procedures.

The incumbent works in coordination with the Senior Vice President of Multifamily Programs to deploy Agency resources and personnel in the unit to meet the mission, goals and objectives of the Agency with respect to its multifamily housing activities.

The incumbent exercises independent judgment concerning the deployment of Agency personnel and resources in the unit, with respect to the hiring, promoting, evaluating, training and retaining of staff.

#### **QUALIFICATIONS:**

- Bachelor's Degree with concentration in Housing or Urban Planning preferred with ten years relevant work experience, or;
- Master's Degree in Real Estate, Business, Urban Planning or Housing Finance with at least 5 years working experience in a senior level position underwriting and closing multifamily mortgages;
- Extensive working experience in negotiating with housing developers and their lawyers and bankers regarding all structural aspects of mortgage loans and/or bond financings;
- Strong oral and written communication skills and excellent quantitative skills;
- Experience developing new business and new financing approaches;
- Experience managing a team of professionals;
- Strong self-initiative for accomplishing production goals and securing necessary approvals;

This job description is not intended to be all-inclusive and employee will expected to perform other reasonably related duties as assigned.



## Homes and Community Renewal

### *Job Opportunities at New York State Homes and Community Renewal*

**What we offer:**

- Exciting opportunity to be part of New York's resurgence to greatness;
- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits;
- Promotional opportunity for dedicated professionals.

**TO APPLY, please send resume and cover letter to: [HousingPlanJobs@nyshcr.org](mailto:HousingPlanJobs@nyshcr.org)  
Please include the name of the position that you are applying for in the subject line.**

New York State is an Equal Opportunity Employer (EOE)